

# NOTICE/AGENDA

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**PARTICIPANT CODE:** 

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# **COUNCIL MEETING NOTICE/AGENDA**

POSTED AT: www.scdd.ca.gov

DATE:

March 12, 2019

TIME:

10:00 AM - 4:30 PM

#### **MEETING LOCATION:**

Hilton – Sacramento Arden West 2200 Harvard Street Sacramento, CA 95815

**COUNCIL CHAIR:** 

Sandra Smith

Item 1. CALL TO ORDER

Item 2. ESTABLISH QUORUM

Item 3. WELCOME AND INTRODUCTIONS

#### Item 4. PUBLIC COMMENTS

This item is for members of the public only to provide comments and/or present information to the Council on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be read aloud.

Item 5.	APPROVAL OF JA	NUARY 2	019 MINUTE	S VMTE		Page 5
Item 6.	CHAIR REPORT					Page 13
Item 7.	A. Deputy Director of Administration Report B. Deputy Director of Policy Report C. Deputy Director Regional Office Operations Report D. CRAVAS Update Report E. Developmental Center Closure Update F. QA Project Update Report					Page 15
Item 8.	LEGISLATIVE REC Cindy Smith, Deputy  1) Introduced B a. Bills to Cor AB 365 AB192 AB 536 AB 823 b. Spot Bills to AB 23 AB 641 AB 721 AB 1558 AB 1720 AB 36 AB 1536 AB 1562 c. Previously AB 229	Director of ills  sider Taking SB 398 SB 512 AB 261  Consider SB 4 SB 6 SB 15 SB 384 SB 611 AB 196 AB 216 AB 301	F Policy  Ing a Position  AB 311  AB 736  AB 812  Watching  AB 406  AB 477  AB 627  AB 667  AB 781  AB 1764  SB 135  AB 34	AB 999 AB 1136 AB 1295  AB 878 AB 526 AB 1169 AB 1170 AB 1199 AB 1287 SB 412 SB 683		Page 39
Item 9.	REVIEW OF DRAFT  A. Review preliming  B. Budget surplus	inary 2019-		ET		Page 57

Item 15.	NEXT MEETING DATE & ADJOURNMENT	
	<ul> <li>A. Executive Committee</li> <li>B. Self-Advocates Advisory Committee</li> <li>C. Legislative &amp; Public Policy Committee</li> <li>D. Employment First Committee</li> <li>E. Statewide Self-Determination Advisory Committee</li> <li>F. Administrative Committee</li> </ul>	
Item 14.	3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3	Page 113
Item 13.	STATEWIDE SELF-ADVOCACY NETWORK	Page 109
Item 12.	DDS RATE STUDY OVERVIEW & DISCUSSION	Page 107
Item 11.	PROJECTS OF EXCELLENCE  A. Sacramento Regional Office – Sonya Bingaman B. Los Angeles Regional Office – Chris Arroyo	Page 93
Item 10.	CYCLE 42 GRANT & GRANT TIMELINE VITE	Page 67

# Accessibility:

Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact (916) 263-7919. Requests must be received by 5 business days prior to the meeting.

# Materials:

Meeting documents and presentations for an agenda item must be submitted to SCDD no later than 2 business days prior to the meeting.

All times indicated and the order of business are approximate and subject to change.

<sup>&</sup>lt;sup>1</sup> A call-in phone line will be available so that members of the public can call in and listen to this meeting, provided there are no unforeseen technical difficulties or other

limitations. The meeting will not be cancelled if the call-in phone line is not available. If you wish to participate or to have a guaranteed opportunity to observe and participate, please plan to attend at a physical location.

MARCH 12, 2019

AGENDA ITEM 5
ACTION ITEM

# STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

# Approval of January 2019 Minutes

## **Action Recommended**

Approve the January 2019 Minutes.





# **Council Meeting Minutes January 15, 2019**

## **Members Present**

Andrea Vergne (FA) Barbara Boyd **Brian Winfield** Charles Nutt (SA) David Pegos (FA) **Evelyn Schaeffer** Francis Lau (FA) Janelle Lewis (FA) Jeana Eriksen (SA) Joseph Rodrigues Julie Austin (FA) Julie Neward (FA) Kilolo Brodie (FA) Kris Kent Larry Yin Maria Marquez (SA) Matthew Lagrand (SA) Nicole Adler (SA) Olivia Raynor Robert Taylor (SA) Robin Hansen Sandra Aldana (SA) Sandra Smith (FA)

#### Members Absent

Alfredo Rubalcava (FA) Catherine Blakemore Diane Ambrose (FA) Jacqueline Nguyen (FA) Kimberly Risser (SA)

# Others Attending

Aaron Carruthers Adam Lewis Alicia M. Aubyn Stahmer Beth Hurn Charlotte Endres Chris Arroyo Chris Snyder Cindy Smith **David Grady** Debra Adler Dena Hernandez Doug Sale George Lewis Holly Bins Jana Chapman-Plon

## Others Attending (Cont.)

Janet Fernandez Karen Mulvany Karie Williams Kelly Weber Kim Rothschild Leah Hollis Lisa Hooks Lori Ireland Matt Herndon Mary Ellen Stives Michael McNulty Nicole Patterson Paige Morrow Ravita Devi Riana Hardin Rihana Ahmad Sarah May Sarah Wasiak Scott Yates Sheli Wright Sheraden Nicholau Sidney Jackson Sonya Bingaman Yolanda Cruz

#### **CALL TO ORDER** 1.

Wesley Witherspoon (SA)

Shavn Anderson

Stephen Bell (FA)

Council Chair Sandra Smith (FA) called the meeting to order at 10:19 AM.

#### 2. **ESTABLISH QUORUM**

A quorum was established.

#### 3. SWEARING IN NEW COUNCILMEMBERS

Newly appointed Councilmembers, Julie Neward and Nicole Adler were sworn in by Executive Director Aaron Carruthers.

#### 4. WELCOME AND INTRODUCTIONS

Councilmembers and others in attendance introduced themselves.

#### 5. PUBLIC COMMENT

Councilmember Matthew Lagrand (SA) provided public comment to address the issue of awareness on verbal abuse against those with I/DD in schools and workplaces and requested that the Council Consider making bullying prevention a priority.

## 6. APPROVAL OF NOVEMBER 2018 MINUTES

Robert Taylor (SA) and Sandra Aldana (SA) suggested the following corrections:

- On page 6, add "DDS" next to Jana Chapman's name
- On page 7, correct the spelling of "Carrie" to "Karie"
- On page 9, action 2, correct "VCH" to "CCRMS"
- On page 14, under Adjournment, add correct punctuation for grammatical accuracy
- On page 17, under actions, add discussion of administrative policies

# Action 1

It was moved/seconded (Witherspoon [SA]/Lau [FA]) and carried to approve the November 29, 2018 minutes with corrections. (See page 5 for the voting record of members present.)

#### 7. CHAIR REPORT

Council Chair Smith reported her activities since the November Council meeting. Her report included details about the recent 40<sup>th</sup> anniversary of Disability Rights of California (DRC). In addition, Chair Smith presented a certificate of recognition to Janelle Lewis in recognition of her leadership and dedicated service to SCDD. Ms. Lewis will remain on the LPPC committee as a community member.

#### 8. EXECUTIVE DIRECTOR REPORT AND STAFF REPORTS

Executive Director Aaron Carruthers gave an oral report that included details about the vacancy rate, CalFresh benefits expansion, ongoing training for community care licensing. Executive Director Carruthers also

reassured Councilmembers that the federal government shutdown does not impact the SCDD budget.

Staff reports were made available in the packet.

#### 9. COI WAIVER REQUEST

Legal Counsel Adam Lewis presented the following COI waiver request to the Council for review and consideration:

<u>Golden Gate Regional Center (GGRC) – Board Member David de Lira</u>

Mr. de Lira is a member of the GGRC Board of Directors. His wife provides therapeutic services to individuals in GGRC's Early Start Program.

## Action 2

It was moved/seconded (Austin [FA]/Eriksen [SA]) and carried to approve Mr. David de Lira's conflict of interest waiver since the proposed plan otherwise mitigates the opportunity for a resulting conflict of interest. (See page 5 for the voting record of members present.)

#### 10. 2018 PROGRAM PERFORMANCE REPORT

Executive Director Aaron Carruthers and Councilmember Kilolo Brodie (FA) reviewed the highlights of the 2018 Program Performance Report. Ms. Brodie discussed where the State Council's funding comes from and gave a summary of who the Council serves across the state. She also outlined the goals of the state plan which include self-advocacy and self-determination, employment, housing and decreasing barriers for individuals with disabilities, health and safety, education, and community supports. The work that the Council did from October 1, 2017 to December 30, 2018 reached or impacted 2,682,914 individuals.

# Action 3

It was moved/seconded (Nutt [SA]/Vergne [FA]) and carried to approve the 2017-2018 Program Performance Report. (See page 5 for the voting record of members present.)

# 11. 2019-2020 GOVERNOR'S PROPOSED BUDGET

CHHSA designee Kris Kent and DDS designee Brian Winfield gave an oral report on the Governor's proposed budget for 2019-2020. The discussion included details on funding for regional centers, community crisis homes for children, and SB3 (statewide minimum wage), as well as the decrease in

budget for the uniform holiday schedule. Mr. Kent and Mr. Winfield also outlined three budget change proposals. A question and answer session followed the presentation.

#### 12. MEMBER SPOTLIGHT – JEANA ERIKSEN

Councilmember Jeana Eriksen (SA) shared her personal success story.

#### 13. PROJECT OF EXCELLENCE

San Diego Regional Office Manager MaryEllen Stives provided Council Members with a presentation about Project College, outlining recruitment details for an upcoming week-long summer program that allows students with I/DD to experience living on UC San Diego's campus. North Coast Regional Office Manager Sheli Wright presented on the NCRO's emergency card project and personal safety for individuals with I/DD.

#### 14. STATEWIDE SELF-ADVOCACY NETWORK

Councilmember Wesley Witherspoon presented the Statewide Self-Advocacy Network Report to Councilmembers.

## 15. COMMITTEE REPORTS

Committee Chairs provided oral reports. Councilmembers were directed to review Committee meeting summaries located in either the Council packet or provided as handouts for the following committees:

- A. Membership Committee
- B. State Plan Committee
- C. Self-Advocates Advisory Committee

# 16. FILM SCREENING: "EXTRAORDINARY PEOPLE"

Paige Morrow and Lori Ireland of Extraordinary Ventures presented the film, "Extraordinary People." A question and answer session followed the screening.

#### 17. NEXT MEETING DATE & ADJOURNMENT

The next meeting is on March 12, 2019 at the Hilton Sacramento Arden-West in Sacramento. The meeting was adjourned at 4:15PM.

Name	Action	Action	Action
Adler, Nicole	DNP	Abstain	For
Aldana, Sandra	For	For	For
Anderson, Shayn	DNP	DNP	DNP
Austin, Julie	For	For	For
Bell, Stephen	For	DNP	Abstain
Boyd, Barbara	For	For	Abstain
Brodie, Kilolo	For	For	For
Eriksen, Jeana	DNP	For	Abstain
Hansen, Robin	For	For	Abstain
Kent, Kris	For	For	For
Lagrand, Matthew	For	For	For
Lau, Francis	For	For	Abstain
Marquez, Maria	For	For	For
Neward, Julie	Abstain	For	For
Nutt, Charles	Abstain	For	For
Pegos, David	For	For	For
Raynor, Olivia	Abstain	Oppose	For
Rodrigues, Joseph	Abstain	Abstain	For
Schaeffer, Evelyn	For	Abstain	Abstain
Smith, Sandra	For	Abstain	For
Taylor, Robert	For	For	Oppose
Vergne, Andrea	For	For	For
Winfield, Brian	DNP	DNP	DNP
Witherspoon, Wesley	For	For	Abstain
Yin, Larry	For	For	Abstain

DNP = Did Not Participate / Not Present

Legend: SA = Self-Advocate FA = Family Advocate THIS PAGE LEFT INTENTIONALLY BLANK

MARCH 12, 2019

AGENDA ITEM 6
INFORMATION ITEM

# STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Chair Report

Chair Sandra Smith will provide an oral report.

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# MARCH 12, 2019

# AGENDA ITEM 7 INFORMATION ITEM

# STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

# Staff Reports

Staff reports are included in the packet for review.

The Executive Director and Deputy Director of Policy and Public Affairs reports will be provided as handouts.

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# **Deputy Director of Administration Report**

# March 12, 2019

The Deputy Director of Administration exercises broad policy-making authority over the SCDD's administrative functions including: personnel, fiscal, contracts, information technology and customer services to fulfill the strategic goals of the SCDD. Below is a summary of activities since the last Council meeting on January 15, 2019.

#### **Policy**

 Worked with the Executive Committee and SCDD's attorney on the approval of the Administrative Policies and Procedures Manual.

# Fiscal/Administrative/Business Services

- Continued working with CDSS Information Technology, Telecom, Business Services, SCDD Headquarters and Regional Office staff to inventory existing computer hardware, software, telephone and mobile devices and to assess the age of these devices to develop a schedule for replacing them on a regular basis beginning in 2019.
- Initiated purchase of 30 new laptop computers, 60 monitors and docking stations and acquired 30 used laptop computers from CDSS to begin the replacement cycle.
- Worked with CDSS Reasonable Accommodation and Business Services staff as well as SCDD Regional Office staff to inventory existing workstations and to develop a plan to procure ergonomically appropriate workstations in 2019.
- Continued working with Department of General Services Real Estate
   Services, CDSS Business Services staff and the SCDD Budget Officer and
   Regional Manager of Regional Offices that are up for lease renewal, develop

- timelines for negotiation and execution of new lease agreements and to consider options for long term stabilization of continuously increasing space rental costs.
- Continued to enhance monthly and year-to-date expenditure data through the second quarter of State Fiscal Year 2018/19 and presented it to the Administration and Executive Committees.
- Continued discussions with Chair Smith, NACDD, and Health & Human Services Agency HR to develop the 2018/19 Executive Director performance evaluation consistent with federal guidance and California's Government Executive Evaluation practices.
- Continued supervision of the Quality Assurance and Clients' Rights
   Advocacy/Volunteer Advocacy Services programs with close collaboration with DDS.
- Assisted in the preparation of a successful application for a \$150,000 DDS
   Eliminating Disparities Grant.
- Assisted in the preparation of a proposal for the DDS Person Centered
   Planning Request for Proposal. Proposals are due in March.
- Continued to discuss with Executive Director Carruthers, and the CRA/VAS
   Program Manager other potential areas of work SCDD can perform for DDS
   after the Sonoma and Fairview Developmental Centers close.
- Worked with the Budget Officer to prepare a Budget Fundamentals presentation at the All Staff Conference in February.
- Continued to review changes to the State Leadership Accountability Act (SLAA) internal review process for the 2019 SLAA biennial risk assessment and report due 12/31/2019.

#### Personnel

- Worked with the Personnel Officer and staff to develop a hiring process memo and presentation at the All Staff Conference in February.
- Continued with the recruitment of staff. As of February, 2019, Headquarters is essentially fully staffed with only one vacancy.
- o The Personnel Officer attended the monthly Regional Managers meeting and presented on the reasonable accommodation process.
- In coordination with Executive Team, continued to address on-going new employee training, manager and executive leadership development training and personnel needs.



# REPORT FROM Vicki L. Smith DEPUTY DIRECTOR, REGIONAL OFFICE OPERATIONS TIME PERIOD: December 01, 2018 to January 31, 2018

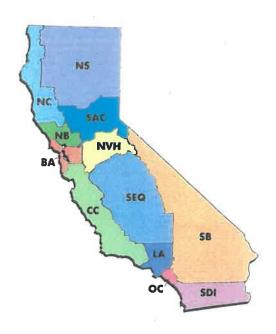
The Deputy Director of Regional Office Operations (DDROO) provides leadership and supervision to the twelve (12) SCDD regional offices, to the Manager of State Plan and Self-Advocacy, and staff support to the State Plan Committee.

#### **Regional Office Operations:**

- The twelve regional SCDD offices have been working diligently in carrying out the 2019 Work Plan and acquiescing to the new 2019 Work Book Reporting Tool to track each-and-every activity and survey/performance measure input. This February, the teams re-engaged with UCDavis for Annual training for Community Care Licensing Analysts and continue to implement the regional grants from SCDD for Cycle 41.
- We are currently recruiting for the following regional office vacancies: North Coast Regional Office (SSMII, Manager); North Valley Hills (AGPA/Community Program Specialist II (BSG)), and; Los Angeles Regional Office (AGPA/Community Program Specialist II (BSG/QA). We eagerly await the Council's decision regarding reverting the Structural Deficit Reduction Plan and potentially posting the Open Office Technician positions for North State, North Bay and Central Coast Regional Offices.

## State Plan and Self-Advocacy Team:

- The State Plan and Self-Advocacy Team submitted the State Plan Update for 2019, which included new Work Plans for 2019, 2020 and 2021 (the remainder of the current State Plan) on 1/31/2018.
- The State Plan and Self-Advocacy Team is now working on the completion of the detailed Program Performance Report (PPR) for 2018 so that both 2017 and 2018 are entered into the new Federal Reporting Database by the due date of March 25, 2019.
- The team is also preparing for the upcoming Statewide Self-Advocacy Network meeting the last week of March 2019.



# Highlights of State Plan Activities (full version posted at www.scdd.ca.gov) REGIONAL OFFICE AND HEADQUARTER ACTIVITIES FOR:

REGIONAL OFFICE (RO)	MANAGER
North Coast (NCRO)	Vacant
North State (NSRO)	Sarah May
Sacramento (SACRO)	Sonya Bingaman
North Bay (NBRO)	Lisa Hooks
Bay Area (BARO)	Sheraden Nicholau
North Valley Hills (NVHRO)	Dena Hernandez
Central Coast (CCRO)	David Grady
Sequoia (SEQRO)	Yolanda Cruz
Los Angeles (LARO)	Christofer Arroyo
Orange County (OCRO)	Scarlett VonThenen
San Bernardino (SBRO)	Tamica Foots-Rachal
San Diego/Imperial (SDIRO)	MaryEllen Stives

<sup>\*</sup>SA=Self-Advocate FA= Family Advocate OTH= Other/Professional ORG = Organizations\*

GOAL #1.1: The Council will increase knowledge about self-determination and personcentered planning by monitoring, supporting and actively engaging in the implementation of the Self-Determination Program.

• SCDD Staff provided support to the local Self Determination Advisory Committee meeting at Inland Regional Center to discuss the current status and updates of the Self Determination Program (SDP). Due to a lack of a quorum, the meeting transitioned into a discussion regarding the recent Department of Developmental Services (DDS) updates and upcoming Statewide training. Committee members requested a training for all SDAC members on Roberts Rules of Order and Bagley-Keene to ensure that the committee members were aware of the rules of order and for open meetings and that members of the public trusted that the meetings were following the appropriate guidelines to provide all information in an efficient manner. (1 SA/ 4 FA/ 3 OTH/ 1 ORG)

GOAL #1.2: The Council will promote self-advocates in leadership roles in statewide networks a) through the strengthening of a statewide self-advocacy organization and by supporting self-advocates; b) within cross-disability leadership coalitions; and c) in training other self-advocates to become leaders.

SCDD staff coordinated and facilitated the "Integrity House Bullying & Safe Social Media" for the Integrity House Self-Advocacy Group on Wednesday, January 16, 2019, including arranging guest speakers, preparing the event flyer, advertising, and planning for the meeting. Planned Parenthood presented on Bullying & Safe Social Media. There were 18 selfadvocates and 2 staff who participated fully in the presentation and discussion about the topic. The training covered/defined bullying (face-to-face, online, in writing, etc), people who bully, indirect bullying, direct bullying, cyber-bullying and how to protect oneself (not posting personal information or location information). (SA 18/ 2 OTH)

# GOAL #2.1: The Council will increase and promote culturally competent strategies and resources that facilitate competitive, integrated employment (CIE) of people with I/DD.

SCDD staff participated in West End Special Education Local Plan Area (SELPA) local partnership agreement (LPA) blueprint work group held in Rancho Cucamonga within San Bernardino county. The focus of the work group to discuss: What elements are key to determine that a student is job ready? What type of evaluation report should be used? When considering job readiness under the definition of Competitive Integrated Employment (CIE) can a rating scale be used with a rubric? These topics lead to lengthy discussions among the work groups. Department of Rehabilitation (DOR) staff were in favor of a rubric rating scale with a 70% or above being CIE ready. Others felt that a rating scale was only as accurate as the perception of the person rating the individual and may vary from day to day. The school district felt providing a determination of CIE ready or not CIE ready placed a lot of responsibility on a teacher. Overall the group agreed that there were some specific areas of abilities that could be rated on a checkbox charting system however, there must be a detailed narrative included to accurately

Respectfully Submitted: Vicki L. Smith, Deputy Director, Planning and Regional Office Operations

describe a student's abilities in specific areas of focus. The work group will continue to focus on assessment tools to provide the teachers to assist with student assessments. (28 OTH/ 4 ORGs)

# GOAL #3.1: The Council will work with housing entities to increase the development and/or provision of community housing for people with I/DD.

SCDD staff participated in the "TCAC Crash Course: Understanding Low Income Housing Tax Credits LIHTC with Bill Pavao"" presented by Southern California Association of Non-Profit Housing (SCANPH) at the Ronald F. Deaton Auditorium in Los Angeles, CA. The event promoted experience-sharing among the diverse group of attendees (SCDD, developers, non-profit housing corporations, family/community members, city/county employees) in addition to clarifying the many nuances surrounding Low Income Housing Tax Credits including: How affordable housing is financed (Conventional debt, Equity, Gap financing) and Details regarding Federal Low Income Housing Tax Credits (with details including allocations for special needs development). There were approximately 150 people in attendance with ample opportunities to share concerns, network, and clarify facts related to LIHTC which can also affect those who are low-income and/or have a disability. The Southern California Association of Non-Profit Housing facilitates development of affordable homes across southern California by advancing effective public policies, sustainable financial resources, strong member organizations, and beneficial partnerships. (150 OTH)

# GOAL #3.2: The Council will identify and decrease barriers to housing for people with I/DD.

"JFFS Residential Meeting - At the request of a community partner and school in Orange County, whom were also in attendance, SCDD staff met with the Jewish Federation Family Services CEO and COO at their offices in Irvine on 1/11/19 to discuss community issues/concerns at their two Community Care Facilities, the Horwitz Family House and Mandel House (both located in Santa Ana). Grandparents Autism Network Executive Director and New Vista School Executive Director have both received numerous complaints from current and prior CCF residents on unlawful eviction and failure to provide adequate standards and care in accordance with the individual's Individual Program Plan. Due to fear of retaliation, only one parent filed a complaint with CCLD, and the remainder have merely informed regional center, if that. There are overarching concerns that the facility administrator and JFFS Special Needs Coordinator for the homes, are providing substandard care and retaliatory practices when families and residents speak. SCDD staff is helping the JFFS owners, facility administrator, and community partners on corrective measures, including technical assistance, capacity building, and plans, to improve outcomes for these residential homes. (5 OTH/ 4 ORGs)

GOAL #4.1: The Council and its federal partners will increase knowledge and awareness for people with I/DD and their families about the availability of and access to health and public safety-related services and supports.

 SCDD staff facilitated a self-advocacy group at Peppermint Ridge Adult Residential Facility. Staff was requested to provide monthly self-advocacy group trainings and provide the participants with information to increase their knowledge and awareness about health, public safety and other related topics to increase independent living skills. Staff conducted a training on the subject of "Personal Hygiene & Health" and how the two are closely related. During the training, the areas of focus were on good oral hygiene, appropriately cleaning hands and nails, thoroughly hair washing, showering and bathing, and the importance of wearing clean clothing. The presentation was designed to provide information and tips to self-advocates on the importance of maintain good personal hygiene to keep themselves as healthy as possible. Additionally, SBRO12 created a Bingo Board with icons that represented specific subject matter within the presentation. And, a Bingo key was created to ask specific questions that were discussed within the presentation and would match up with the picture icons on the Bingo board. The Bingo game was designed to be a fun way to reinforce the subject matter. The presentation and the Bingo game were a great success. Self-advocates eagerly participated in the bingo game and all were given a personal hygiene bag containing soap, shampoo, conditioner and lotion. These items were a donation from a community member of sample size (hotel style) hygiene supplies. (31 SA/ 15 OTH/ 1 ORG)

GOAL #4.2: The Council, its federal partners, and self-advocates will increase information and training to law enforcement, court personnel, health care providers, and/or other care professionals about disability-related health and safety issues.

SCDD participated in the Criminal Justice Committee at the Regional Center of Orange County on January 24, 2019 in Tustin, CA alongside 8 parents and professionals. The purpose of today's meeting was to finalize which law enforcement-related information would be helpful to include on a flyer for families of the RCOC and brainstorm a list of potential resources for law enforcement briefing trainings and any follow-up needed on each point. This Committee is tasked with ensuring law enforcement and the Orange County Community at-large is well-informed of resources for those individuals with I/DD involved (or at risk of being involved) in the criminal justice system. SCDD OCRO staff provided technical assistance and guidance on the above-mentioned items, as needed, based on staff experience with having a forensic caseload at a regional center, experience as a CRA at a developmental center, and current participation in youth diversion committees and persons with I/DD in the criminal justice system. This group will reconvene in a few months to further determine focus areas and set goals which will address the systemic needs in all service areas. The next meeting will be on April 25, 2019 at 10am and SCDD OCRO will bring Feeling Safe, Being Safe material from DDS to share with the group. (8 OTH/ 4 ORGs)

GOAL #5.1: The Council and its federal partners will increase knowledge and awareness of developmental milestones and intervention services for families of young children and professionals.

"Inclusion Collaborative - SCDD Orange County Office is a committee member on the Orange County Child Care Inclusion Collaborative, a subcommittee of the Orange County Child Care and Development Planning Council of which staff is a Board of Supervisors appointed board member. This subcommittee met on 1/22/2019 at the Orange County Department of Education to discuss the planning and logistics for the 2nd annual H.E.L.P. conference (Helping Educators Learn Practical Strategies). In addition to providing input on the conference, SCDD OCRO staff shared information about upcoming workshops relevant to child care and inclusion. (15 OTH/ 13 ORGs)

GOAL #5.2: The Council, in consultation with its federal partners and other stakeholders, will increase awareness and knowledge for families and self-advocates about the availability of and access to services which support inclusive education.

SCDD hosted and co-facilitated a presentation entitled ""Making Curriculum and Learning Accessible for All Learners"". The featured speakers included Dr. Mary Falvey, Prof of Special Education at CSULA, who spoke on how to include students with moderate to severe disabilities in a general education classroom and how educators can make curriculum and classroom activities meaningful and engaging for all learners. Dr. Aja McKee, Assistant Professor at CSUF, and Dr. Audri Gomez, Chapman University Thompson Policy Institute, both shared their insight on Universal Design for Learning and how it can support inclusive practices. They focused on how the Common Core State Standards can be used as a pathway to inclusive education by engaging ideas and practice from the discipline of Disability Studies, Universal Design for Learning, Differentiating Instruction, and accessibility/assistive technology to provide educators with tools to begin to restructure the way we view students with disabilities. (10 FA/ 25 OTHs)

GOAL #5.3: The Council, in consultation with its federal partners and in collaboration with educators and stakeholders, will increase information and technical assistance to prepare and empower students, families and professionals in developing individualized transition plans that lead to employment, post-secondary education &/or independent living options & opportunities.

• SCDD Staff participated in the regular meeting of the Postsecondary Education Transition Consortium on January 7, 2019. SCDD Orange County staff promoted the upcoming ""SafetyNet Wireless"" and ""OCEAN Job Development Roundtable"" events and briefly discussed the CalABLE launch. The meeting included Education Program Updates and Challenges, Service Provider Updates (including SCDD), C2C, Mobility, WAIII, IVES Updates. The primary point of discussion for today's meeting was regarding transition counselor concerns overall and the desire to connect families with others to build a better support network for their families/students across the county. The next PSETC meeting will be February 2019 at the North Orange County Community College School of Continuing Education in Anaheim, CA. (11 OTH/ 10 ORGs)

Respectfully Submitted: Vicki L. Smith, Deputy Director, Planning and Regional Office Operations

GOAL #6.1: The Council, in collaboration with our federal DD partners, will reduce service access barriers and decrease the disparity in available information, which describes services and supports that may be purchased throughout California's Regional Center system, by translating and providing that information in Spanish and tracking statewide POS disparity data for Spanish-speaking self-advocates and families.

SCDD None Reported

GOAL #6.2: The Council will increase the knowledge and skills of people with I/DD to move from institutional to community settings and to increase their ability to self-advocate.

SCDD staff participated in the Fairview Developmental Center liaison meeting on January 17, 2019 in Costa Mesa, CA. This is a regular quarterly meeting of the South Coast Regional Project, Clients' Rights Advocate, VAS Coordinator, Fairview administration, and regional center liaisons to discuss pertinent issues, both at Fairview and in the DDS system overall, affecting transition of consumers into community placements. This meeting reviewed the following: FDC, PDC, SDC, CS populations; number of consumers in active transition; updates on acute crisis admissions; placement statistics (including upcoming development) per regional center; program reports from Fairview; CRA/VAS Services; and Clinical Records updates. SCDD OCRO shared information regarding the upcoming ""SafetyNet Wireless Free Cell Phone"" event and reminded the group of the NED Housing Vouchers available through the ILC/Dayle McIntosh Center for those who are more difficult to place in the community and require highly individualized supports. (30 OTH)

GOAL #6.3: The Council will increase outreach, training, and technical assistance to improve the quality of and access to services, including (but not limited to) Regional Centers, education, transportation, public benefits, child care, and recreation for people with I/DD and their families.

• SCDD "Vietnamese Parents with Disabled Children Association IPP Training with USC UCEDD - At the request of the USC UCEDD, SCDD OCRO co-presented an IPP Capacity Building Session for 6 members of the Vietnamese Parents with Disabled Children Association at the VPDCA Office in Garden Grove. This was the first part in a 4-part series to provide training, but also IPP coaching, and follow-up to help families build their capacity on the regional center IPP process so that they can become parent trainers to newer VPDCA members. The targeted audience for this training was parents whose transition-aged children had birthdays in February and March so that the IPP would be conducted soon and we can work with the families in small groups to help them identify unmet needs and how to better advocate at the IPP. Session 1: Understanding Regional Center and the IPP– 120 minutes; Session 2: Prepare for the next IPP (identify unmet needs, learn about service choices)- 120 minutes; Session 3 – Post IPP Debriefing - individual meeting – in person or by phone – (30 – 60 minutes); Session 4 – 4-Month Follow Up Individual Meeting – in person or by phone - (30 – 60 minutes)

GOAL #6.4: The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure and/or practice changes to increase access to quality community-based services for people with I/DD and their families.

 SCDD Staff member met with California Department of Housing and Community Development (HCD) Representative II to discuss and understand the work and possible intersectional work between HCD and SCDD. (1 ORG)

# CRA / VAS

Clients' Rights Advocacy and Volunteer Advocacy Services

Census as of Feb 1, 2019

Total Population: 406

Northern STAR 5

Porterville DC 265

Fairview DC 87

Canyon Springs CF 49

Program Activity from December 15, 2018 to February 1, 2019

#### Northern STAR Unit formerly Sonoma Developmental Center

SDC placed the last individual on December 17, 2018. The Northern STAR unit serves five individuals. It will move to Vacaville area in April 2019. The VAS Program attended: 6 IPPs and 2 transition meetings, 35 community placement meetings, 1 HRC/BMC meetings, 3 SDC policy review meetings, CRA serves all clients in the Northern STAR

#### Canyon Springs Community Facility

Desert STAR unit opened Dec 2018. It has a capacity of ten beds. This unit is separated from other CS units. As of Feb 1, there are two clients admitted to Desert STAR. CRA reviewed 3 denial of rights; 2 human rights/behavioral meetings, 5 highly restricted reviews, 12 IPPs, 3 transition meetings, attended 2 human rights, facilitated 8 self-advocacy meetings, attended 9 Emerging Risk Notification; 9 clients in court communication provided 8 rights and other trainings staff. VAS attended 8 IPPs and 14 transition meetings. Advocates visiting clients hospitalized in local acute care. VAS conducted 2 self advocacy trainings.

#### Fairview Developmental Center

CRA attended following meetings: 8 transition, 9 IPPs or special team meetings, 5 denial of rights, conducted 4 employee rights trainings; 9 acute crisis meetings; 1 regional project meeting, 3 human rights/behavior support committees, conducted 4 rights training to FDC staff, 1 self-advocacy training. CRA serves all clients in the STAR unit. VAS Coordinator and advocates attended following meetings: 1 IPP, 15 transition, 2 denial of rights, and 40 meetings and 24 follow up contacts in the community. VAS continues to monitor notification of client change in condition in the community.

#### Porierville Developmental Center

CRA attended 4 human rights meetings, 4 IPPs, 5 transition meetings, 2 People First/human rights meetings, 6 escort reviews, 13 denial of rights reviews, 4 court appearances, 1 hand cuff debriefing, 3 postural restraint reviews, and 4 restricted access meetings. VAS attended at PDC and in the community: 10 IPPs, 18 transition meetings, 5 escort reviews, 29 court appearances, 2 self advocacy meetings. PDC admitted 17 clients impacted by the Camp Fire. VAS and CRA are collaborating with PDC and H&W consultants for transition of individuals in general treatment area. A CRA/VAS team member attends every transition meeting for PDC clients.



# SCDD AT WORK INSIDE THE DEVELOPMENTAL CENTERS

SCDD provides comprehensive clients' rights advocacy services (CRA) and volunteer advocacy services (VAS) for persons with I/DD who reside in or are transitioning out of state developmental centers and the state operated community facility through an interagency agreement with DDS.

## **Project Staff**

North Star - Sonoma DC Ross Long, VAS Michele Sloane, Office Tech

Porterville DC
Erika Flores, CRA
Judi Muirhead, VAS
Connie Wilson, Office Tech

Fairview DC Laurie St. Pierre, CRA Tanzim Arastu, VAS

Canyon Springs CF Robbin Puccio, CRA Julie Hillstead, VAS

CRA/VAS Project Manager Holly R. Bins holly.bins@scdd.ca.gov THIS PAGE LEFT INTENTIONALLY BLANK



# Clients' Rights Advocate and Volunteer **Advocacy Services**

# Developmental Center Closure Update March 12, 2019

#### Community Transition Numbers 2018-19

2018	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL number of transitions to community for 2018	Jan	Feb 1 2019 Census
Canyon Springs*	0	1	0	0	1	0	0	1	1	0	1	0	5	0	49
Fairview	3	3	5	2	8	6	2	5	5	5	2	2	48	4	87
Porterville*	4	3	6	5	2	10	1	1	0	5	2	0	39	3	274
Sonoma	15	14	13	18	13	21	18	12	8	17	11	9	203	0	5

\*Canyon Springs Community Facility and Porterville Developmental Center Secure Treatment Area are not scheduled for closure. The Porterville Developmental Center General Treatment Area is scheduled to close in 2021. Fairview Developmental Center is tentatively scheduled to close by October 2019. There are eleven total clients in STAR (Stabilization, Training, Assistance and Reintegration aka crisis programs) at Fairview, Sonoma and Canyon Springs

# Developmental Center Closures - Past and Present

**Facility** 

Sonoma Developmental Center

located in Eldridge

Fairview Developmental Center located in Costa Mesa

Porterville Developmental Center

Canyon Springs Community Facility located in Cathedral City

Lanterman Developmental Center Agnews Developmental Center Sierra Vista Community Facility Camarillo Developmental Center Stockton Developmental Center

**Projected Closure Date and Land Use** 

Closed December 17, 2018

December 2021 (unofficially Oct 2019)

December 2021 (General Treatment Area only)

(unofficially Sept 2019)

No proposed closure date

Closed 2014 (Site is now part of Cal Poly, Pomona) Closed 2009 (Sold to corporations and City of San Jose)

Closed 2009

Closed 1997 (Site is now Cal State Univ, Channel Islands) Closed 1996 (Site is now part of Cal State, Stanislaus)

## California Department of Public Health (CDPH) and Centers for Medicare & Medicaid Services (CMS)

Canyon Springs	CDPH surveyed CS in August 2018. No conditions of participation
	out pending final findings.
Fairview	CMS settlement agreement extended to December 31 2019
Porterville	CMS settlement agreement extended to December 31 2019; CDPH
	surveyed the General Treatment Area in October 2018 – No
	conditions of participation out pending final findings
Sonoma	CMS notified DDS of cancellation of settlement agreement with
	SDC on 05/13/2016. ICF units were decertified by CMS as of
	07/01/2016.

Porterville and Fairview Certified Unit Population Projections

The projections below establish the maximum permissible client census eligible for federal funding in the PDC and FDC certified units as of the first calendar day of the listed month. Federal Financial Participation is only permissible for clients on the Client List as of June 27, 2016. No Federal Financial Participation can be sought for the number of clients that exceed the projections below, even if the clients that exceed the census limits below are on the Client List as of June 27, 2016.

Monthly Census	Porterville DC –	Actual ICF	Fairview DC	Actual ICF
Maximum Per General		Census	ICF	Census
CMS Agreement	Treatment Area			
	ICF			
July 2016	105	104	136	128
July 2017	82	80	106	91
July 2018	61	57	57	56
July 2019	39		5	
October 2019			0	
July 2020	18			
July 2021	0			

SCDD Clients' Rights Advocate (CRA) current observations inside the DC/CF

tis Rights Huvocute (Char) current observations that the BC/CI
First STAR unit client admitted December 10 2018. Second client
admitted in January. CRA provided initial service and transition
collaboration with team.
Inconsistency of implementation of programs continues. A
significant number of medication errors found. FDC administration
increased training for medication staff. Float and registry staff
provided more training. Monitoring continues.
Appropriate placement advocacy for all clients in the GTA
continues. CRA is collaborating with DDS consultants on
continued communication and transition activity that meets clients

	service and support needs. DDS staff from GTA continue to take open positions in STA causing lack of continuity in knowledge and care for those remaining in GTA. Lack of least restrictive environment for female STA clients: newer units include single bedroom and bathroom. PDC administration reviewing access. CRA monitoring medication reduction plans. Use of pre-cursor stat meds shown to have significant improvement on decreasing restraint usage. CRA working with OPS on policy drafting for contraband in STA.
Sonoma	Acting CRA (VAS Coordinator) serves five individuals in the North STAR unit

SCDD Volunteer Advocacy Services (VAS) community transition current trends

The VAS Project serves approximately 25% of the individuals residing in the DC/CFs. A volunteer advocate or the VAS Project Coordinator provides direct advocacy services for twelve months post placement.

months post placem	V4.00
Canyon Springs	2 out of 3 VAS clients who transitioned from CS are in temporary day services. VAS Coordinator continues to advocate for more enhanced community outings that are meaningful and based on individual interests. VAS continues to advocate for individuals in supported living with unmet medical and behavioral needs. VAS Coordinator participated in employment councils and associations in the area.
Fairview	10 out of 13 VAS clients who transitioned from FDC are in temporary day services. VAS Coordinator and advocates continue to advocate for notification for the project and significant others of changes in condition of clients in the community. VAS advocating for ASL services in the community for clients in need. Health care plan training and implementation is needed for ARFPSHN (adult residential facilty for persons with special health care needs) providers.
Porterville	1 out of 8 VAS clients in the community does not have adequate day services. VAS is serving ten individuals displaced from the Camp Fire. Advocates are collaborating with stakeholders on a path back to their home community or alternative long-term housing. Two individuals are transitioning to new providers. Advocates attended eighteen transition meetings in the community. Advocates noticing lack of consistent delivery of services in the GTA due to seasoned staff securing positions in the Secure Treatment Area and other agencies.
Sonoma	19 out of 48 VAS consumers who transitioned from SDC do not have day services due to a shortage of staffing in the community. Delays in transferring health coverage also noted.

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The National Core Indicators (NCI) are standard measures used across states to assess the outcomes of services provided to individuals with intellectual/developmental disabilities (I/DD) and their families. Indicators address key areas of concern such as employment, respect/rights, service planning, community inclusion, choice, health and safety. All responses to the surveys are confidential. The aggregated data that results from NCI surveys are often used to inform strategic planning, produce legislative reports, and prioritize quality improvement initiatives.

# Child Family Survey Mail Out Continues

With over **50,000** Child Family Surveys (CFS) mailed to families with children 3-18 years of age. living in the family home and receiving at least one funded languages such as service from Regional Center, 3,024 surveys have been entered into the system to date.

Of those entered into the system, over 25% of the surveys completed are from families directly entering their responses online.

16,000 additional surveys in Spanish are expected to be mailed out soon, as well as surveys written in the various Medi-Cal threshold Vietnamese, Chinese, Farsi and Hmong.

For more information on the **Quality Assessment Project** and National Core Indicators please go to:

www.scdd.ca.gov/qap

Scan QR Code to go directly to QAP Webpage



# QA Coordinator Regional Center Assignments

**Deborah Kindley** Support Staff: Theresa Ladao Far Northern Regional Center North Bay Regional Center Redwood Coast Regional Center

Ron Usac - Angel Wiley Support Staff: Valerie Buell Golden Gate Regional Center Regional Center of the East Bay San Andreas Regional Center

George Lewis Support Staff: Marigene Tacan-Regan Alta California Regional Center Central Valley Regional Center Valley Mountain Regional Center

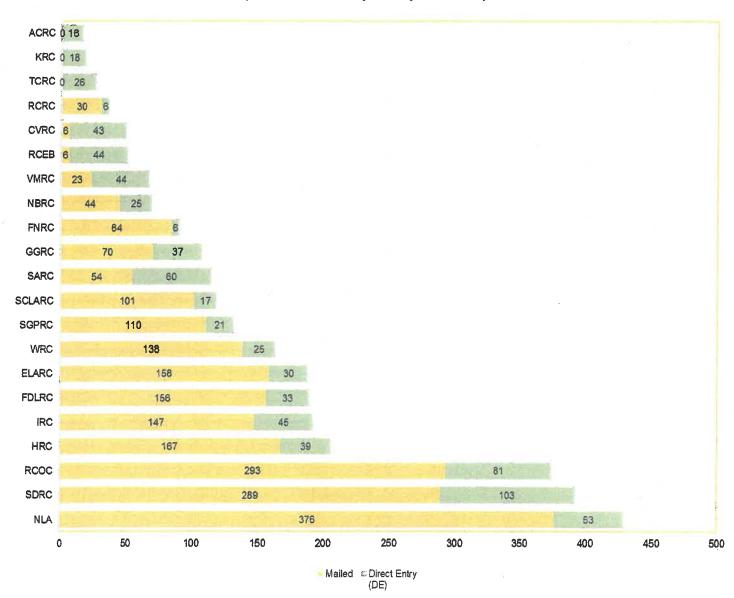
Tom Hamlett - Jenny Villanueva Support Staff: Dinah Pio de Roda - Marina Bchtikian East Los Angeles Regional Center Frank D. Lanterman Regional Center Harbor Regional Center North Los Angeles Regional Center San Gabriel Pomona Regional Center South Central Los Angeles Regional Center Westside Regional Center

**Nancy Dow** Support Staff: Suzie Szewiola Regional Center of Orange County San Diego Regional Center

Carol Nakamura-Robinson **Support Staff: Valarie Macias** Inland Regional Center Kern Regional Center Tri-Counties Regional Center

# CHILDFAMILY SURVEY (CFS) January 2019

#### Completed Child Family Surveys - January 2019

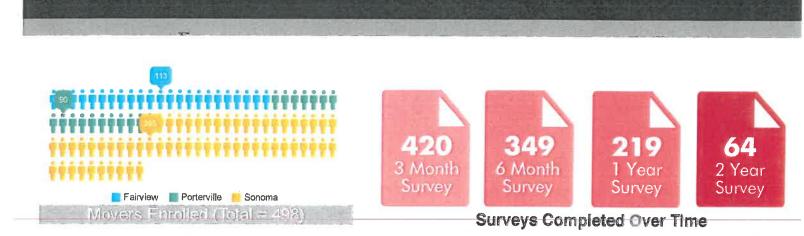


To view reports of past cycles as well as Regional Center specific reports, go to:

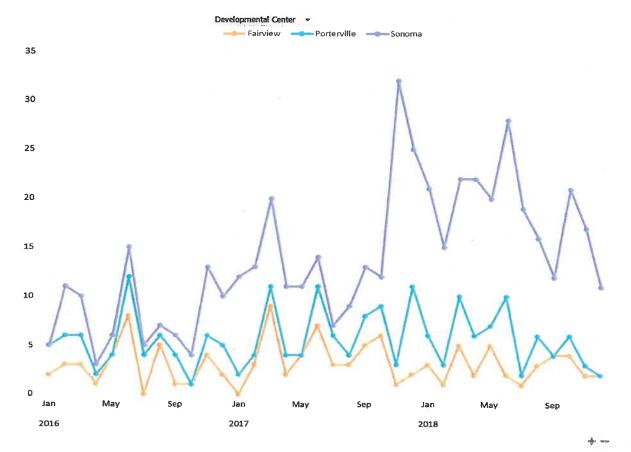
http://www.dds.ca.gov/QA/

# MOVER Longitudinal Study

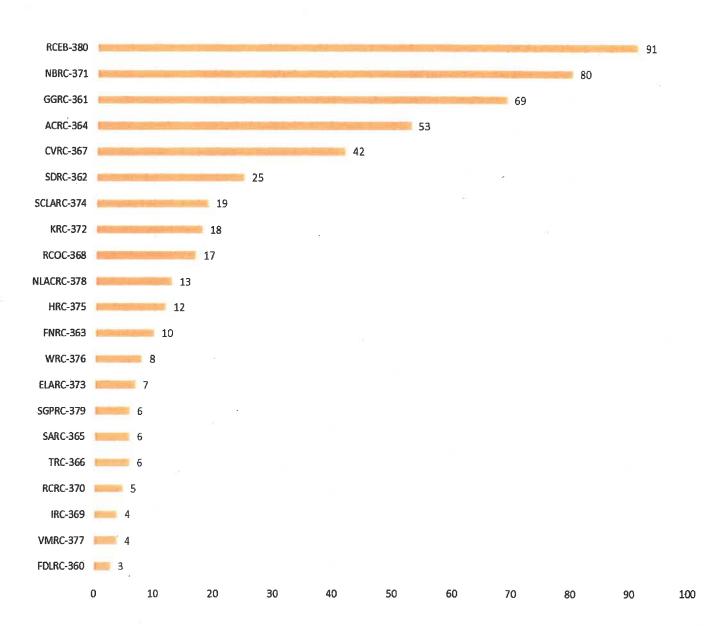
# **January 2019**



# **Month of Move**



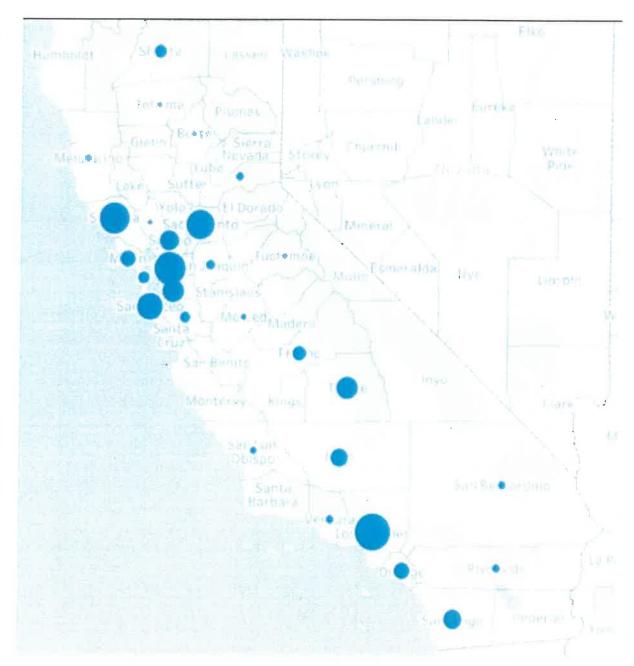
# **Movers Enrolled by Regional Center**



To view reports of past cycles as well as Regional Center specific reports, go to:

http://www.dds.ca.gov/QA/

# Where People Are Moving



To view reports of past cycles as well as Regional Center specific reports, go to:

http://www.dds.ca.gov/QA/

### MARCH 12, 2019

# AGENDA ITEM 8 ACTION ITEM

## STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

## Legislative Positions and Priority Update

A summary chart showing a summary of bills and status as of February 22, 2019 is included in the packet. These bills will be reviewed and recommendations will be made at the March 7<sup>th</sup> LPPC meeting. A revised bill chart will be available as a handout at the Council meeting. This will show the LPPC's recommendations to the full Council.

#### Action Recommended

Adopt recommendations from the March 7th LPPC meeting.

Bill Numbers	Author	Bill Summary	State Plan	Other Notes
Hyper-linked		Text of Bills, Status and Additional Analysis can be read at https://leginfo.legislature.ca.gov/	Goal	
		Bills to Consider Taking a Position		
AB 365	Gristina (D)	Summary: Existing law requires the Department of Human Resources to administer the Limited Examination and Appointment Program (LEAP) to provide an alternative to the traditional civil service examination and appointment process to facilitate the hiring of persons with disabilities in the state civil service. Until January 1, 2021, the program includes persons with a developmental disability, as defined. Existing law, until January 1, 2021, specifies that LEAP is a voluntary, additional method of applying for state employment and is not a mandate on any state agency employer or job applicant, except as specified that include persons with developmental disabilities in the LEAP program. This bill would instead repeal the above-described provisions on January 1, 2025.	Employment	DRC Sponsored. Have spoken to office.
AB 192	Mathis (R)	Summary: Existing law, the Lanterman Developmental Disabilities Services Act (Lanterman Act), establishes the State Department of Developmental Services, which is responsible for providing various services and supports to persons with developmental disabilities, and for ensuring the appropriateness and quality of those services and supports. The Lanterman Act requires the department to enter into contracts with private nonprofit corporations to operate regional centers, which are required to provide, or arrange for the provision of, services and supports for persons with developmental disabilities. Under existing law, the state is responsible for developing and implementing a statewide program encouraging the establishment of sufficient numbers and types of living arrangements, both in communities and state hospitals, as necessary, to meet the needs of persons with disabilities. This bill would establish the California Integrated Community Living Program would provide deferred payment loans to finance capital and other specified costs for Developmental Services. The program would provide deferred payment loans to finance capital and other specified costs for permanent supportive housing for individuals who are regional center clients in order to maximize affordable integrated community living opportunities within communities for people with intellectual and developmental disabilities. The bill would require the department and the DHCD to enter into an interagency agreement to administer the Integrated Community Living Program Fund, which would be created by, and continuously appropriated to the department for the purposes	Housing	

		T
	Took a support position on budget ask last year that was similar in provisions.	
	Health and Safety	Health and Safety
described in, the bill. The bill would prescribe the moneys to be deposited into the fund, including all moneys received by the deposited into the fund, including all moneys received by the department through the sale, lease, or other revenue-generating agreement for any state developmental center property, except as specified. The bill would prohibit moneys in the fund from being used to supplant or backfill any existing program budget within either department. By creating a continuously appropriated fund, the bill would make an appropriation. The bill would require the department to convene an advisory committee to advise and assist in establishing funding priorities, with an emphasis on funding priorities for this program, as specified. This bill contains other related provisions and other existing laws.	Summary: Existing law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental Services to contract with regional centers to provide services and supports to individuals with developmental disabilities and their families, and requires regional centers to identify and pursue all possible sources of funding for consumers receiving those services. Existing law defines a "developmental disability" as a disability that originates before an individual attains 18 years of age, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for the individual. This bill would mean a disability that originates before an individual attains 22 years of age, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for the individual. The bill would make various technical and non-substantive changes.	Summary: The Lanterman Developmental Disabilities Services Act makes the State Department of Developmental Services responsible for providing various services and supports to individuals with developmental disabilities, and for ensuring the appropriateness and quality of those services and supports. Pursuant to that law, the department contracts with regional centers to provide services and supports to persons with developmental disabilities. This bill would expressly include mobile crisis services and paid employment for service providers as a means for which the department is authorized to establish guidelines for the usage of community placement funds. This bill contains other related provisions and other existing laws.
	Frazier (D)	Arambula (D)
	AB 536	AB 823

D	
Sponsored	
<u>D</u>	h and ety
Health ar Safety	Health and Safety
Summary: Existing law prescribes, in accordance with federal law, the powers of the protection and advocacy agency, which is a private, nonprofit corporation, charged with protecting and advocating for the rights of persons with developmental disabilities and mental disorders. This bill would make various changes to the protection and advocacy agency to monitor a facility, program, or service providers compliance with respect to the rights and safety of individuals with disabilities, requiring a facility, program, or service provider to provide immediate access to interview any individual with a disability unless providing immediate access would interfere with treatment or therapy to be provided to the individual, and providing the protection and advocacy agency determines that there is probable cause to believe that the health or safety of an individual is in serious and immediate jeopardy. The bill would also require the protection and advocacy agency to obtain written consent from specified individuals before releasing information concerning them to a person not otherwise authorized to receive it. This bill contains other existing laws.	Summary: Existing law, contingent upon the appropriation of funds for that purpose by the Legislature, establishes the Aging and Disability Resource Connection (ADRC) program, to be administered by the California Department of Aging, to provide information to consumers and their families on available long-term services and supports (LTSS) programs and to assist older adults, caregivers, and persons with disabilities in accessing LTSS programs at the local level. This bill would establish the California Long-Term Services and Supports Benefits Board (LTSS Board), to be composed of 9 specified members, including, among others, the Treasurer as chair, the Secretary of the California Health and Human Services Agency as vice chair, and 3 members to be appointed by the Governor. The bill would require the LTSS Board to manage and invest revenue deposited in the California Long-Term Services and Supports Benefits Trust Fund (LTSS Trust), which the bill would create in the State treasury, to, upon appropriation, finance long-term services and supports for eligible individuals. The bill would also create the Long-Term Services and Supports Advisory Committee for the purpose of providing ongoing advice and recommendations to the LTSS Board.
	Pan (D)
28 29 20	SB 512

P`\$>_0	discussed discussed ty with office.
Formal and Informal Community Supports	Formal and Informal Community Supports
Summary: Existing law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental Services to contract with regional centers to provide services and supports to individuals with developmental disabilities and their families. Existing law requires the department, in consultation with stakeholders, to develop an alternative service delivery model that provides an Individual Choice Budget and suspends a regional center's authority to purchase certain services, including, camping services and associated travel expenses, social recreation activities, educational services, and nonmedical therapies, as specified, pending implementation of the Individual Choice Budget and certification that the Individual Choice Budget has been implemented and will result in state budget savings, as specified. This bill would repeal the abovedescribed suspension of a regional center's authority to purchase camping services and associated travel expenses, or social recreation activities.	Summary: Existing law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental Services Act, requires the State Department of Developmental Services to contract with regional centers to provide services and supports to individuals with developmental disabilities. Existing law requires the Director of Developmental Services to establish, maintain, and revise, as necessary, an equitable process for setting rates of state payment for nonresidential services purchased by regional centers. Existing law requires activity centers, adult development centers, behavior management programs, and other look-alike day programs with a daily rate to bill regional centers for services provided to consumers in terms of 1/2 days of service and full days of service, as defined, but authorizes a regional center to change the length of the declared and approved program day for a specific consumer in order to meet the needs of that consumer. This bill would repeal those provisions relating to daily rate billing.
Mathis (R)	Frazier (D)
AB 261	AB 311

			K						
Formal and Informal Community			Formal and Informal	Community Supports					
Summary: Existing federal law, the Stephen Beck, Jr., Achieving a Better Life Experience Act of 2014 (ABLE Act), for taxable years beginning on or after January 1, 2014, encourages and assists individuals and families to save private funds for the purpose of	supporting persons with disabilities to maintain their health, independence, and quality of life by excluding from gross income distributions used for qualified disability expenses by a beneficiary of a Qualified ABLE Program established and maintained by a state, as specified. Existing federal law, the Tax Cuts and Jobs Act exempts from taxation distributions from a qualified tuition program, as defined, rolled into an ABLE account. This bill, for taxable years beginning on or after January 1, 2019, and before January 1, 2026, would conform	to those changes made by the Tax Cuts and Jobs Act with respect to rollovers to ABLE accounts from a qualified tuition program account. This bill contains other related provisions and other existing laws.	Summary: Existing law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental	services to contract with regional centers to provide services and supports to individuals with developmental disabilities and their families. Existing law establishes the State Council on Developmental	Disabilities to, among other things, develop the California Developmental Disabilities State Plan and monitor and evaluate the implementation of the plan. This bill would require the California	Health and Human Services Agency to appoint an Inspector General for both the regional centers and their oversight by the State	Leadership Accountability Act. The bill would require the Inspector General to safeguard the integrity of the state's developmental disabilities system by providing oversight and transparency through	monitoring, reporting, and recommending improvements on the policies and practices of the regional centers and the department. The bill would make related legislative findings and declarations. This bill	contains other existing laws.
Irwin (D)		٠	Frazier (D)						
AB 736			AB 812						

Formal and Informal Community Supports	Formal and Informal Supports
Summary: Existing law prohibits discrimination on the basis of various specified personal characteristics, including disability. Existing law imposes minimum statutory damages for construction-related accessibility claims if the violation of a construction-related accessibility standard denied the plaintiff full and equal access to the place of public accommodation on a particular occasion, including by causing difficulty, discomfort, or embarrassment. Existing law, for claims filed on or after a specified date, presumes that certain technical violations do not cause a person difficulty, discomfort, or embarrassment for these purposes where the defendant is a small business and has corrected all of the technical violations that are the basis of the claim within specified time periods. Under existing law, these technical violations include the order in which parking signs are placed or the exact location or wording of parking signs, provided that the parking signs are clearly visible and indicate the location of accessible parking and van-accessible parking. This bill would also establish additional technical violations presumed under the same provision to not cause difficulty, discomfort, or embarrassment, including the number of required accessible parking spaces, noncompliant van-accessible parking spaces or aisles in parking lots, and noncompliant or nonexistent curb ramps or entrance ramps.	Summary: The Mello-Granlund Older Californians Act establishes, within the California Health and Human Services Agency, the California Department of Aging. Under the act, the department is required to provide programs and strategies to support the state's older population, persons with disabilities, and their caregivers. This bill would state the intent of the Legislature to enact legislation to establish the California Department of Community Living, within the California Health and Human Services Agency, from a reorganization of the existing California Department of Aging. The bill would further state the intent of the Legislature to enact legislation to require the California Department of Community Living to realize California's commitment to person-centered, coordinated service delivery for older adults, people with disabilities, and their caregivers and provide leadership and policy development. The bill would make legislative findings and declarations in support of its provisions.
Patterson (R)	Nazarian (D)
AB 999	AB 1136

Formal and Informal Community Supports		
Summary: Existing law authorizes the Director of General Services, with the consent of the state agency concerned, to take certain actions with regard to state property, including, among other things, letting any real or personal property that belongs to the state for a period not to exceed 5 years, if the director deems the letting to be in the best interest of the state.	Existing law vests in the State Department of Developmental Services jurisdiction over various state hospitals, referred to as developmental centers, for the provision of care to persons with developmental disabilities. Existing law prohibits the admission of a person to a developmental center except under certain circumstances, including when the person is experiencing an acute crisis and is committed by a court to the acute crisis center at the Fairview Developmental Center or the Sonoma Developmental Center. Existing law requires the State Department of Developmental Services, on or before October 1, 2015, to submit to the Legislature a plan or plans to close one or more developmental centers, as provided.	This bill, notwithstanding the provisions described above, would require the State Department of Developmental Services and the Department of General Services, in consultation with local cities, counties, and other relevant stakeholders, to establish a temporary mental health program on the premises of one currently operating developmental center on or before July 1, 2019, to assist individuals with severe mental illness in need of housing and supportive services. The bill would require the program to be established on the premises of the developmental center with the largest homeless population in the county in which the developmental center is located. The bill would require the program to accommodate up to 200 individuals and provide program participants with access to housing and onsite services, as specified. The bill would require the intake process for the program to prioritize the needs of severely mentally ill individuals who have experienced chronic homelessness. The bill would require the departments to ensure that the program does not impair or impede the treatment of consumers residing at the developmental center. The bill would cease operation of the temporary mental health program on December 31, 2021, or on the date of the developmental center site's closure, whichever is earlier. The bill would repeal these provisions on January 1, 2022. This bill would declare that it is to take effect immediately as an urgency statute.
Quirk-Silva (D)		
AB 1295		

	Employment	Employment	Employment	Employment
Spot Bills to Consider Watching	Summary: The California Workforce Innovation and Opportunity Act establishes the California Workforce Development Board as the body responsible for assisting the Governor in the development, oversight, and continuous improvement of California's workforce investment system and the alignment of the education and workforce investment systems to the needs of the 21st century economy and workforce. This bill would state the intent of the Legislature to enact legislation to incentivize systems that better facilitate communication and partnerships between businesses, labor advocates, and educational institutions for the purpose of creating tailored workforce training programs that both increase worker participation and further the attainment of increased skills. The bill would make related legislative findings and declarations.	Summary: Existing law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental Services to contract with regional centers to provide services and supports to individuals with developmental disabilities and their families. Existing law, until January 1, 2025, requires the department to conduct a 4-year demonstration project to determine whether community-based vocational development services increase integrated competitive employment outcomes and reduce purchase of service costs for working-age adults. This bill would make technical, non-substantive changes to those provisions.	Summary: Existing law requires the Employment Development Department to administer various job training and placement programs and services, as specified. This bill would express the intent of the Legislature to enact legislation to increase apprenticeship, preapprenticeship, and summer employment opportunities for youth in poverty and to create a source of dedicated funding for "earn and learn" activities targeted towards individuals and families with barriers to employment.	Summary: Existing law, the federal Workforce Innovation and Opportunity Act, provides for workforce investment activities, including activities in which states may participate. Existing state law contains various programs for job training and employment investment, including work incentive programs, as specified. This bill would express the intent of the Legislature to enact legislation relating to workforce development programs.
	Burke (D)	Frazier (D)	Grayson (D)	Ramos (D)
	AB 23	AB 641	AB 721	AB 1558

Employment	Housing	Housing	Housing	Housing
Summary: Existing law declares the need to have a well-educated and highly skilled workforce in the state. Existing law also declares specified principles to guide the state's workforce investment system. This bill would make non-substantive changes to these declarations.	Summary: Existing law declares that the Legislature has provided specified reforms and incentives to facilitate and expedite the construction of affordable housing, and provides a list of statutes to that effect. This bill would state the findings and declarations of the Legislature that, among other things, affordable housing has reached a crisis stage that threatens the quality of life of millions of Californians as well as the state economic outlook. This bill also would express the Legislature's intent to enact legislation in order to stabilize rental prices and increase the availability of affordable rental housing.	Summary: Existing law declares that the Legislature has provided specified reforms and incentives to facilitate and expedite the construction of affordable housing and provides a list of statutes to that effect. This bill would make a non-substantive change to the provision described above that lists the statutes that the Legislature has enacted to facilitate and expedite the construction of affordable housing.	Summary: Existing law states that the Legislature finds and declares that there exists a severe shortage of affordable housing, especially for persons and families of low and moderate income, and that there is an immediate need to encourage the development of new housing, not only through the provision of financial assistance, but also through changes in law designed to do certain things, including expediting the local and state residential development process. This bill would make non-substantive changes to that provision.	Summary: Under existing law, various agencies administer programs to preserve and expand safe and affordable housing opportunities and promote sound community growth. This bill would state the intent of the Legislature to enact legislation that would limit restrictive local land use policies and legislation that would encourage increased housing development near transit and job centers, in a manner that ensures that every jurisdiction contributes its fair share to a housing solution, while acknowledging relevant differences among communities.
Carrillo (D)	Bloom (D)	Gray (D)	Burke (D)	McGuire (D)
AB 1720	AB 36	AB 1536	AB 1562	SB 4

Housing	Housing	Housing	Housing
Summary: Under existing law, various agencies administer programs to preserve and expand safe and affordable housing opportunities and promote sound community growth throughout the state. This bill would state the intent of the Legislature to enact legislation that would help encourage housing production throughout the state, including streamlining approval processes, identifying sufficient and adequate sites for housing construction, and penalizing local planning that restricts housing production.	Summary: The Community Redevelopment Law authorized the establishment of redevelopment agencies in communities to address the effects of blight, as defined. Existing law dissolved redevelopment agencies as of February 1, 2012, and provides for the designation of successor agencies, as defined, to wind down the affairs of the dissolved redevelopment agencies. This bill would state the intent of the Legislature to enact legislation relating to redevelopment.	Summary: (1) The Housing Accountability Act, which is part of the Planning and Zoning Law, prohibits a local agency from disapproving, or conditioning approval in a manner that renders infeasible, a housing development project for very low, low-, or moderate-income households or an emergency shelter unless the local agency makes specified findings. This bill would extend these provisions of the Housing Accountability Act to apply to housing development projects for above moderate-income households. This bill contains other related provisions and other existing laws.	Summary: The Planning and Zoning Law requires each city, county, and city and county to prepare and adopt a general plan that contains certain mandatory elements, including a housing element. Existing law requires the housing element to include, among other requirements, an assessment of housing needs and an inventory of resources and constraints relevant to the meeting of these needs. This bill would state the intent of the Legislature to enact legislation to establish a master plan that responds to population needs in a comprehensive manner which shall include, but not be limited to, policy recommendations that address the housing needs of California's older adults, and people with disabilities.
Beall (D)	Portantino (D)	Morrell (R)	Caballero (D)
SB 6	SB 15	SB 384	SB 611

	DRC Sponsored	
Health and Safety	Health and Safety	Health and Safety
Summary: Existing law establishes, within the state disability insurance program, a family temporary disability insurance program, also known as the paid family leave program, for the provision of wage replacement benefits to workers who take time off work to care for a seriously ill family member or to bond with a minor child within one year of birth or placement, as specified. This bill would state the Legislature's intent to enact legislation that would expand the paid family leave program in order to provide a 100% wage replacement benefit for workers earning \$100,000 or less annually.	Summary: Existing law authorizes the use of emergency interventions against an individual with exceptional needs, as defined, only to control unpredictable, spontaneous behavior that poses a clear and present danger of serious physical harm to that individual or others and that cannot be immediately prevented by a less restrictive response. Existing law prohibits a local educational agency or nonpublic, nonsectarian school or agency serving individuals with exceptional needs from authorizing, ordering, consenting to, or paying for specified interventions, including restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, with the exception that trained personnel are authorized to use prone containment or similar techniques as a limited emergency intervention. This bill would make non-substantive changes to these provisions.	Summary: Existing law defines a "hate crime" as a criminal act committed, in whole or in part, because of actual or perceived characteristics of the victim, including, among other things, race, religion, disability, and sexual orientation. Existing law requires the Commission on Peace Officer Standards and Training (POST) to develop guidelines and a course of instruction and training for law enforcement officers addressing hate crimes. Existing law requires state law enforcement agencies to adopt a framework or other formal policy created by POST regarding hate crimes. Existing law also requires, subject to the availability of adequate funding, the Attorney General to direct local law enforcement agencies to report specified information relative to hate crimes to the Department of Justice. This bill would express the intent of the Legislature to enact legislation that would implement all of the recommendations set forth in the California State Auditor's May 2018 report entitled "Hate Crimes in California Law Enforcement Has Not Adequately Identified, Reported, or Responded to Hate Crimes."
Gonzalez (D)	Weber (D)	Chu (D)
AB 196	AB 216	AB 301

pur	put.	pui.	pu.
Health and Safety	Health and Safety	Health and Safety	Health and Safety
Summary: Existing law provides family temporary disability insurance benefits to workers to care for their family members, and is known as Paid Family Leave. This bill would declare the intent of the Legislature to enact legislation that would ensure that paid family leave forms are language-accessible to all families in the state.	Summary: The California Emergency Services Act creates, within the office of the Governor, the Office of Emergency Services, which is responsible for natural, technological, or manmade disasters and emergencies, including responsibility for activities necessary to prevent, respond to, recover from, and mitigate the effects of emergencies and disasters to people and property. Existing law authorizes cities, cities and counties, and counties to create disaster councils, by ordinance, to develop plans for meeting any condition constituting a local emergency or state of emergency, including, but not limited to, earthquakes, natural or manmade disasters specific to that jurisdiction, or state of war emergency. This bill would state the intent of the Legislature to enact legislation that would ensure that state and local emergency management preparedness efforts, specifically for transportation, include people with disabilities, people with mental illness, and seniors.	Summary: Existing law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental Services to contract with regional centers to provide services and supports to individuals with developmental disabilities. Existing law states the intent of the Legislature that persons with developmental disabilities have certain rights, including a right to prompt medical care and treatment and a right to be free from harm. This bill would make technical, non-substantive changes to those provisions.	Summary: Existing law establishes the Medi-Cal program, which is administered by the State Department of Health Care Services, and under which qualified low-income individuals receive healthcare services. The Medi-Cal program is, in part, governed and funded by federal Medicaid Program provisions. Under existing law, healthcare, as administered under the Medi-Cal program, is considered a component of public social services. This bill would make technical, non-substantive changes to those provisions.
Limón (D)	Cervantes (D)	Frazier (D)	Muratsuchi (D)
AB 406	AB 477	AB 627	AB 667

	SCDD supported a bill to create a Eugenics Compensation Program last year.	
Health and Safety	Health and Safety	Health and Safety
Summary: Existing law provides for the Medi-Cal program, which is administered by the State Department of Health Care Services, under which qualified low-income individuals receive healthcare services. The Medi-Cal program is, in part, governed and funded by federal Medicaid program provisions. Existing law provides that pediatric day healthcare is a covered benefit under the Medi-Cal program and that pediatric day healthcare does not include inpatient long-term care or family respite care. This bill would specify that pediatric day healthcare services may be provided at any time of the day and on any day of the week, so long as the total number of authorized hours is not exceeded.	Summary: Existing law prohibits sterilization of a person with developmental disabilities without the person's consent, if the person has the ability to consent to sterilization, as defined, unless a limited conservator authorized to consent to the sterilization of an adult with a developmental disability is appointed and obtains court authorization to consent to the sterilization, as specified. Existing law prohibits sterilization for the purpose of birth control in county jails and state prison facilities, as specified. This bill would state the intent of the Legislature to enact legislation that would establish the Eugenics Sterilization Compensation Program, administered by the California Victim Compensation Board, for the purpose of providing victim compensation to any survivor of state-sponsored sterilization conducted pursuant to eugenics laws that existed in the State of California between 1909 and 1979. This bill contains other existing laws.	Summary: Existing law establishes, within the state disability insurance program, a family temporary disability insurance program, also known as the paid family leave program, for the provision of wage replacement benefits to workers who take time off work to care for a seriously ill family member or to bond with a minor child within one year of birth or placement, as specified. This bill would express the intent of the Legislature to enact legislation that would strengthen California's family leave laws and to create more equitable access to California's family leave programs, as specified. The bill would also state various findings and declarations in that regard.
Maienschein (D)	Carrillo (D)	Jackson (D)
AB 781	AB 1764	SB 135

Education	Education	Formal and Informal Community Supports	Formal and Informal Community Supports
Summary: Existing law, the Safe Place to Learn Act, requires the State Department of Education to assess whether local educational agencies have taken certain actions related to educational equity, including adopting a policy that prohibits discrimination, harassment, intimidation, and bullying based on specified characteristics such as disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of the specified characteristics. This bill would express the intent of the Legislature to enact legislation that would address social bullying in order to provide a safe and supportive learning environment for all pupils.	Summary: Existing law establishes a system of elementary and secondary education in this state under which local educational agencies provide instruction and other services to pupils in kindergarten and grades 1 to 12, inclusive, at school sites throughout the state. This bill would express the intent of the Legislature to enact future omnibus legislation relating to elementary and secondary education.	Summary: Existing law, The Burton-Moscone-Bagley Citizens' Income Security Act for Aged, Blind and Disabled Californians, requires the State Department of Social Services to contract with the United States Secretary of Health and Human Services to make payments to supplement Supplemental Security Income payments made available pursuant to the federal Social Security Act. This bill would make technical, non-substantive changes to that provision.	Summary: Existing law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental Services to enter into contracts with private nonprofit corporations to operate regional centers for the provision of community services and supports for persons with developmental disabilities and their families. Existing law requires each regional center to submit, on or before August 1 of each year, to the department and the state council a program budget plan for the subsequent budget year. This bill would make technical, non-substantive changes to that provision.
Ramos (D)	Committee on Education	Petrie-Norris (D)	Frazier (D)
AB 34	AB 878	AB 526	AB 1169

Formal and Informal Community Supports	Formal and Informal Community Supports	Formal and Informal Community Supports	Formal and Informal Community Supports
Summary: Current law, the Lanterman Developmental Disabilities Services Act, requires the State Department of Developmental Services to contract with regional centers to provide services and supports to individuals with developmental disabilities and their families, and requires regional centers to identify and pursue all possible sources of funding for consumers receiving those services. This bill would make technical, non-substantive changes to those provisions.	Summary: Current law authorizes the Director of General Services, with the consent of the State Department of Developmental Services, to let to a nonprofit corporation, for a period not to exceed 55 years, up to 5 acres of real property located within the grounds of the Fairview State Hospital, which is also known as the Fairview Developmental Center, for specified purposes and subject to certain conditions. This bill would make non-substantive changes to this provision.	Summary: Would state the intent of the Legislature to enact legislation to establish the Master Plan for an Aging California that responds to population needs in a comprehensive manner. The bill would further state the intent of the Legislature to enact legislation to develop a plan and strategy for a phased statewide implementation of the No Wrong Door system assisting older adults and people with disabilities obtain accurate information and timely referrals to appropriate community services and supports. The bill would make legislative findings and declarations in support of its intent.	Summary: Under existing law, the Lanterman Developmental Disabilities Services Act, the State Department of Developmental Services contracts with regional centers to provide services and supports to individuals with developmental disabilities. Under existing law, services and supports to be provided to a regional center consumer are contained in an individual program plan, developed in accordance with prescribed requirements, and may include, but are not limited to, personal care, day care, and special living arrangements. This bill would state the intent of the Legislature to enact legislation to provide funding for care providers of individuals with developmental disabilities.
Frazier (D)	Petrie-Norris (D)	Nazarian (D)	Stone (R)
AB 1170	AB 1199	AB 1287	SB 412

	requires the State Department of Developmental Services to contract with regional centers to provide services and supports to individuals with developmental disabilities. Existing law requires the contracts to include annual performance objectives that are specific, measurable, and designed to, among other things, develop services and supports identified as necessary to meet identified needs. This bill would make technical, non-substantive changes to that provision.	Informal Community Supports	
	Previously Took a Position in 2018	21	
 Nazarian (D)	Summary: Existing law requires a state agency that serves a substantial number of non-English-speaking people and provides English language materials explaining services to provide the same type of materials in other languages, as specified. Existing law requires the State Department of Social Services to translate a specified notice of action into all languages spoken by a substantial number of the public receiving in-home supportive services, as specified. This bill would clarify that the department is required to provide translations of written content, as defined, in languages spoken by a substantial number of providers of in-home supportive services in California. The bill would permit the department to work with counties and the County Welfare Directors Association to repurpose existing, county-produced translations of written content.	Formal and Informal Community Supports	Same Text as Previously Supported Bill
Kaira (D)	Summary: Existing law provides for the State Supplementary Program for the Aged, Blind and Disabled (SSP), which requires the State Department of Social Services to contract with the United States Secretary of Health and Human Services to make payments to SSP recipients to supplement Supplemental Security Income (SSI) payments made available pursuant to the federal Social Security Act. This bill would reinstate the cost-of-living adjustment beginning January 1 of the 2020 calendar year. The bill would also require a maximum aid payment provided to an individual or a married couple that does not equal or exceed 100% of the 2019 federal poverty level to be increased to an amount that equals 100% of the federal poverty level. By reinstating the cost-of-living adjustment and by increasing the amount of benefits paid under the SSP, this bill would make an appropriation. This bill contains other existing laws.	Formal and Informal Community Supports	Similar to bill as introduced that SCDD supported last year

### MARCH 12, 2019

# AGENDA ITEM 9 ACTION ITEM

### STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

- A. Review preliminary 2019-20 budget
- B. Budget surplus

The below budget documents are included in the packet.

- Budget Process Timeline
- Preliminary FY 2019-20 Budget
- FY 2019/20 BSG Budget Description of Line Item Changes
- Status of Approved Structural Deficit Recommendations and Staff Recommendations for the Unexpended Funds Available for Investment

#### Action Recommended

Approve recommendations for budget surplus.



Dates	State Budget Process	Federal Budget Process	SCDD Budget Process
January	<ul> <li>January 10</li> <li>Governor releases proposed budget for State Fiscal Year (SFY) starting July 1.</li> <li>Legislative Analyst's Office (LAO) submits analysis of the proposed budget.</li> </ul>	<ul> <li>Federal agencies develop their funding proposals for potential inclusion in the President's proposed budget for the upcoming FFY.</li> </ul>	<ul> <li>HHSA Secretary reports to the Council on the Governor's proposed HHSA budget for the upcoming budget year (BY) beginning July 1.</li> <li>Staff prepares the 6-month expenditure report, analysis and expenditure projections for the current year (CY) budget.</li> </ul>
February	February 1  • Department of Finance (DOF) provides to the Legislature all proposed statutory changes (Budget Trailer Bills), that are necessary to implement the Governor's Budget.	Typically, by the first Monday in February  The President gives Congress his proposed budget for the Federal Fiscal Year (FFY) starting October 1.	<ul> <li><u>February-April</u></li> <li>Staff monitor both the Governor's proposed budget and the President's proposed HHS budget and incorporates the proposed funding into the SCDD's proposed operating budget.</li> </ul>
March	Legislative budget subcommittee staff hold budget pre-hearings with LAO, DOF and departments. (SCDD funding is included in the Health & Human Services Agency budget assigned to Assembly and Service Subdest Su	March-September • The House and Senate each draft a budget resolution setting overall spending levels.	<ul> <li>Staff presents the proposed SCDD operating budget to the Executive and Administration Committees for approval as well as CY expenditure data, analysis and projections.</li> </ul>
April	Committees.  • Legislative budget subcommittees hold budget hearings.  • DOF issues May Revision update of revenues and expenditures.	<ul> <li>A conference committee of House and Senate members resolves differences to create a final version that each chamber votes on.</li> </ul>	<ul> <li>Staff presents the proposed SCDD operating budget to the full Council for preliminary approval, pending any May Revision changes or federal funding changes.</li> </ul>
Мау	<ul> <li>May 11</li> <li>Governor releases May Revision proposed budget.</li> <li>Legislative budget committees hold May Revise budget hearings to approve changes.</li> </ul>	<ul> <li>House and Senate appropriations committees divide the budget resolution into 12 appropriations bills. (SCDD funding is included in the Labor, Health &amp; Human Services appropriations bills</li> </ul>	<ul> <li>May-June</li> <li>Staff presents the final proposed SCDD operating budget to the full Council for final approval as well as the final estimate of unspent funds from the CY.</li> </ul>
June	• Budget Act and Trailer Bills are sent to the floors for a vote. • Conference committee of Assembly and Senate reconciles differences.  • Constitutional deadline for the Legislature to pass the Budget Act.  By June 30 • The Governor signs the Budget Act.	assigned to the Labor, Health & Human Services and Related Agencies subcommittees)  The full House and Senate vote on their bills.	





July	SFY begins	Both versions of each bill go to a conference committee to merge the two.	<ul> <li>July-June</li> <li>Staff monitors expenditures to the approved budget.</li> </ul>
August	<ul> <li>Departments begin preparing the next year's budget change proposals (BCPs) and submit them to DOF for possible inclusion in the January 10 Governor's proposed budget.</li> </ul>	<ul> <li>Both chambers vote on the merged version and if approved, it goes to the President.</li> </ul>	August • Staff prepares the year-end expenditure report.
September	September-December  • DOF approves/rejects BCPs and works with departments on the completion of required adjustments.	By September 30  • The President signs the 12 bills into law. (Short term continuing resolutions (CR) to temporarily fund the government while Congress and the President negotiate have become common)	August-September  • Staff determines if any BCPs are needed for the next year. If yes, submits them to DOF (BCPs are confidential until released as part of the Governor's proposed budget on January 10)
October	<ul> <li>Departments submit their budget galleys to DOF for inclusion in the January 10 Governor's proposed budget.</li> </ul>	October 1  FFY begins. If bills are not signed and there is no CR, all or part of the government shuts down.	October-December • Staff calculates the federal funds carryforward from the FFY ending September 30.
November	<ul> <li>The details of the Governor's proposed budget are confidential until it is released on January 10.</li> </ul>	November-December Federal agencies develop their funding proposals for potential inclusion in the President's proposed budget for the upcoming FFY.	<ul> <li>Depending on the timing of award of our federal funding, staff may recommend one- time and ongoing budget increases/reductions to the Executive and Administration committees and the full Council.</li> </ul>



## **State Council on Developmental Disabilities**

# State Council Budgeted Base Preliminary Fiscal Year 2019-20 Budget

Categories	LI SCHOOL STATE	asic State ant (BSG)	A	ents' Rights dvocates/ Volunteer Advocacy	A	Quality ssessment		TOTAL
Control of the Contro	Fe	deral Grants	5	State Grants	-	State Grants		
1. Personal Services:								
	\$	3,469,000	\$	927,000	\$	4 202 000	rt.	E 700 000
Net Salaries & Wages	Ф	3,409,000	Φ	927,000	Φ	1,393,000	\$	5,789,000
Temporary Help / Honorarium	\$	87,000	\$	•	\$	-	\$	87,000
Worker's Compensation	\$	55,000	\$	5,000	\$	3,000	\$	63,000
Staff Benefits	\$	1,872,000	\$	436,000	\$	664,000	\$	2,972,000
Total Personnel Services	\$	5,483,000	\$	1,368,000	\$	2,060,000	\$	8,911,000
2. Operating Expense and Equipment:								
General Expense Printing Communications Postage Travel-in-State: Out-of-State Travel Training (Tuition and Registration) Facilities Operations (Rent) Utilities Interdepartmental Services:	****	75,000 45,000 100,000 20,000 335,000 20,000 10,000 600,000 411,000	****	75,000 9,000 25,000 14,000 64,000 - 15,000 24,000 - 134,000	***	55,000 245,000 10,000 380,000 40,000 - 2,000 245,000 2,000 156,000	****	205,000 299,000 135,000 414,000 439,000 20,000 27,000 869,000 701,000
External Contract Services	\$	75,000	\$	3,000	\$	3,000	\$	81,000
Data Processing (Peripherals, Software licenses, etc.)	\$	15,000	\$	18,000	\$	10,000	\$	43,000
Statewide Cost Allocation Plan (SWCAP) Other Items of Expense	\$ \$	25,000 5,000	\$ \$	- 91,000	\$ \$	- 80,000	\$ \$	25,000 176,000
Total Operating Expense and Equipment	\$	1,742,000	\$	472,000	\$	1,228,000	\$	3,442,000
3. Community Grants	\$	260,000	\$	<u>-</u>	\$		\$	260,000
4. Total Council Budget (1 + 2 + 3)	\$	7,485,000	<u>\$</u> .	1,840,000	\$	3,288,000	\$	12,613,000
5. Total Estimated Basic State Grant Award	\$	7,499,029						
6. Difference between Budget and Estimated Basic State Grant Award	\$	14,000						
7. Prior Year Unexpended Balance as of December 31, 2018	\$	1,831,686						



# Preliminary Fiscal Year 2019/20 BSG Budget Description of Line Item Changes

The preliminary State Fiscal Year (SFY) 2019/20 BSG budget would increase \$199,000 from \$7,265,000 to \$7,464,000. This document describes the proposed changes to specific line items in the preliminary SFY 2019/20 budget from the SFY 2018/19 budget.

#### **Net Salaries and Wages**

This line item is projected to increase \$56,000 from \$3,413,000 to \$3,469,000. This includes the Basic Support Grant (BSG) share of the approved collective bargaining agreements that provide a 3.5% general salary increase (GSI) to all employees on July 1, 2019, a 5% merit salary adjustment for staff not at the top salary step, and a lower total payroll due to the abolishment of 1 Full time equivalent (FTE) position.

#### **Temporary Help/Honorarium**

This line item is projected to increase from \$66,000 to \$87,000 due to utilization of a part-time retired annuitant in Human Resources.

#### **Staff Benefits**

This line item is projected to increase \$21,000 from \$1,851,000 to \$1,872,000 due to the 3.5% GSI, annual increases in employee health and retirement contributions, and increases in retiree health benefit contributions.

#### **General Expense**

This line item would increase from \$50,000 to \$75,000 to establish and fund a 5 year equipment replacement schedule. Computers, monitors, printers, copiers, network switches and firewalls have a 5 year useable life. SCDD's equipment is 5-10 years old depending on location. SCDD has postponed replacing this equipment due to BSG funding shortfalls. With the recent increase in BSG baseline funding, Instead of investing \$125,000 every 5 years, SCDD proposes to invest \$25,000 annually to replace approximately 1/5th of the equipment statewide. This "Equipment Replacement Schedule" will ensure staff have modern, efficient and effective equipment that our budget can absorb and sustain.

#### Communications

This line item would increase from \$40,000 to \$100,000 to establish a \$60,000 annual policy and communications budget to implement a comprehensive statewide communications plan and Ambassador Program established by our Communications Manager.

#### **Facilities Operations**

This line item is projected to increase from \$583,000 to \$600,000 to account for scheduled rent increases at headquarters and regional offices.

#### **Community Grants**

This line item is projected to increase to \$450,000, combining the standard \$260,000 with the \$190,000 in one-time surplus funding, if approved by the Council.

## **Status of Approved Structural Deficit Recommendations**

Date Approved	Description	Estimated Annual Savings	Status of Implementation
March 2016	Eliminate the vacant CPS II position in the Orange County Office	\$100,000	Completed in 2017
March 2016	Eliminate the vacant CPS II position in the Bay Area Office	\$80,000	Completed in 2017
March 2016	Eliminate the MTARS Committee	\$6,000	Eliminated in 2016
March 2016	Limit LPPC to 6 face-to-face meetings per year	\$20,000	Implemented in 2016
March 2016	Limit Employment-First Committee to statutorily-required members	\$12,000	Implemented in 2017
March 2016	Limit Executive Committee to 5 face- to-face meetings per year	\$2,500	Implemented in 2016
March 2016	Eliminate the Central Coast Office and expand the geographic area of the Silicon Valley/Monterey Bay Office	\$334,000	Completed in 2017
March 2016	Eliminate the Legislative Specialist position at SCDD Headquarters	\$82,000	Completed in 2017
March 2016	Eliminate the OT position at the North State Office	\$52,000	Completed in 2017
November 2017	Co-Locate SCDD Headquarters with the Sacramento Office, including a shared Office Technician (front office staff)	\$92,000	Completed in August 2018
November 2017	Achieve savings from move of San Bernardino regional office	\$25,000	Implemented in December 2017
November 2017	Require use of "Wanna Get Away" fares, whenever possible, for Council member and staff travel	\$5,000	Implemented in November 2017
November 2017	Provide the Council and Committee members with iPads instead of paper packets	\$60,000	On hold due to iPad issues. Explore less expensive technology solutions.
November 2017	Share Office Technicians between offices (roughly one Office Technician for every two offices) and upgrade Office Technicians to Program Techs, as allowable.	\$20,000	In progress: HR researching appropriate career pathway into Community Program Specialist and Analyst classes (SSA transfer exam)
November 2017	Keep two Office Technician positions at Headquarters vacant	\$52,000	Filled both positions in November 2018
	positions at readquarters vacant		TOTALITIES ZOTO

\$880,500

## Staff Recommendations for the Budget Surplus Available for Investment of \$331,586

Rescind the limit on the Employment First Committee to only statutorily required members.	\$12,000 annually
Rescind the sharing of Office Technicians between offices (Restore 1 OT position in North State and fill existing vacancies in Central Coast and North Bay).	\$71,000 annually
One-time increase in program development grants for Cycle 42 in addition to the \$260,000 in the Preliminary SFY 19/20 budget for a total of \$450,000.	\$190,000 one-time only
Redesign SCDD Website.	\$50,000 one-time only

## MARCH 12, 2019

## AGENDA ITEM 10 ACTION ITEM

### STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

## Cycle 42 Grant & Grant Timeline

Program Development Grant – Request for Proposal Application and Instructions for Federal Fiscal Year 2019-2020 is included in the packet.

### **Action Recommended**

Review and approve recommended areas of emphasis.



#### **Grant Process Outline for Cycle 42**

- State Plan Committee reviews the 2017-21 State Plan goals and identifies the areas that they would like to address the grant. State Plan Committee reviews process, timelines and criteria December 13, 2018.
- Executive Committee meets to determine funds available for Cycle 42 on February 12, 2019
- Council meets on March 12, 2019 to approve recommended areas of emphasis, timelines and criteria from State Plan Committee.
- Request for Proposal (RFP) Announcement on March 18, 2019
  - Disseminated in all formats: mail, post to website, email and enter into FI\$CAL (state procurement website)
- Allow 2-1/2 months of advertisement for the RFP
- Submission: Request for Proposals due June 3, 2019
  - Submit proposal via mail or hand delivered (must be received by closing date regardless of postmark)
- Technical and Committee Review
  - Staff reviews proposals
  - o Scoring of proposals, per established criteria
  - Select grantees
  - o State Plan Committee reviews recommendations on June 27, 2019
  - State Plan Committee send their recommendations to the Council for approval
- Council meets on July 16, 2019, reviews the recommendations and approves or declines selected grants
- Public Notice at Council Meeting on July 16, 2019
  - Posting of selected grantees will be posted on the State Council's website
  - A hard copy of selected grantees will be posted in the Regional Office
- Protest Period begins on July 17-27, 2019
  - A 10-day protest period is allowed. No action will be taken during this time unless a protest is received.
- Notification Letters sent on July 29, 2019

#### Program Development Grant Cycle 42

- Encumbrance Process:
  - Staff works with grantee to receive all required documents (August 2019)
  - o Grants received by SCDD HQ August 2019
  - o Staff sends grantee reporting and invoicing templates
  - Staff enters contracts in FI\$CAL
  - o Grant starts October 1, 2019
- Grant in Process:
  - HQ staff will keep in contact with grantee to ensure work is being completed on schedule throughout the duration of the contract and help resolve any issues if necessary
- Billing procedures
  - Grantee must send original invoice, year-to-date financial report and quarterly progress report to HQ (all originals must be signed in blue ink)
- End of contract exiting evaluation
  - o Grantee must submit final report and billing



## **Program Development Grant**

Request for Proposal Application and Instructions Federal Fiscal Year 2019-20

Cycle 42

Deadline: June 3, 2019

No faxes or emails will be accepted

The application packet is available at: www.scdd.ca.gov

If you would like to have a hard copy mailed to you please call:

Contract Analyst: Kristie Allensworth at (916) 263-8192

## TABLE OF CONTENTS

INTRODUCTION		
THE STATE PLAN		4
CONTENTS OF PROPOSAL PACKAGE		4
ESSENTIAL CRITERIA FOR ALL PROP	OSALS	4
PROGRAM EVALUATION AND SELECT	TION PROCESS	11
CRITERIA FOR PROPOSAL EVALUATI	ON	11
ALLOWABLE AND NON-ALLOWABLE	PDG GRANT COSTS	12
PDG PROPOSAL REQUIREMENTS/TIM	IÈLINE	14
FUNDING OF PROJECTS		
NOTICE OF INTENT TO AWARD CONT	RACTS AND PROTESTS	18
OTHER TERMS AND CONDITIONS		19
RESTRICTIONS ON OUTSIDE EMPLOY	MENT OF STATE EMPLOYEES	521

### INTRODUCTION

The California State Council on Developmental Disabilities (SCDD) administers Program Development Grants (PDG) to community-based organizations to fund new and innovative projects. All projects are required to address one or more of the goals and/or objectives in the California State Plan (State Plan) and improve and enhance services for Californians with intellectual/developmental disabilities (I/DD) and their families. Program Development Grants provide funding for new and/or innovative approaches to addressing the needs of Californians with I/DD that are part of an overall strategy for systemic change.

Pursuant to the Developmental Disabilities Assistance and Bill of Rights Act (Public Law 106-402), SCDD has allocated a total of \$260,000.00 for one or more projects serving California to be awarded in Cycle 42. Projects for Cycle 42 must have statewide impact.

### Federal and State Law

The SCDD is a California state agency established by federal and state law. Pursuant to the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (Public Law 106-402), SCDD is to develop and implement a State Plan to support advocacy, capacity-building, and systemic change activities that are consistent with promoting a consumer and family-based system of services and supports. The goal of the federal law is to enable individuals with I/DD to achieve self-determination, independence, productivity, and community integration and inclusion.

The Lanterman Developmental Disabilities Services Act (Welfare and Institutions Code §4540 et seq.) directs SCDD to conduct activities related to meeting the objectives of the State Plan, including activities to demonstrate new approaches to serving individuals with I/DD and their families that are part of an overall strategy for systemic change.

### **Program Development Grant (PDG)**

The PDG is one vehicle used by the Council to meet its obligations under the State Plan. PDG projects are the primary method of providing resources to initiate new and/or innovative projects for Californians with I/DD and their families.

Cycle 42 PDG's are awarded on a federal fiscal year cycle (October 1, 2019 – September 30, 2020), consistent with the goals and objectives outlined in the 2017 - 2021 SCDD State Plan. While the grants provide initial funding for projects to create or expand services, awardees are expected to secure ongoing funding for sustainability of the work.

Grants awarded through this Request for Proposal (RFP) will be administered through the Council's headquarters office. During the RFP process, the Council is to:
(1) ensure that all proposals are fairly and consistently reviewed and evaluated; (2) monitor compliance with state and federal laws and policies; and (3) recommend awarding grants to the highest ranked proposal(s), based on available funding and the criteria outlined in this RFP.

### THE SCDD STATE PLAN (STATE PLAN)

The State Plan defines critical, current, and emerging issues facing Californians with I/DD and their families. The State Plan is developed with extensive community input from stakeholders throughout California. The State Plan also provides information to the federal Administration on Intellectual and Developmental Disabilities (AIDD) on how the Council will invest its resources. The 2017 - 2021 State Plan can be accessed on the SCDD website: <a href="https://scdd.ca.gov/wp-content/uploads/sites/33/2016/08/2017-2021-State-Plan-as-submitted-to-AIDD-ACL-on-8.22.16.Complete.pdf">https://scdd.ca.gov/wp-content/uploads/sites/33/2016/08/2017-2021-State-Plan-as-submitted-to-AIDD-ACL-on-8.22.16.Complete.pdf</a>.

### **CONTENTS OF PROPOSAL PACKAGE**

### **ESSENTIAL CRITERIA FOR ALL PROPOSALS**

- 1. Proposals submitted must meet one or more of the State Plan goals and/or objectives identified in this RFP.
- 2. Proposals submitted must serve individuals who meet the federal definition of I/DD.
- 3. Proposals submitted must be consistent with all applicable federal, state, and local government laws and regulations.
- 4. Proposals must be complete, including all required attachments.

2017-21 State Plan Goals and Objectives				
	Goal 1: Self-Advocacy			
Objectives	Californians with I/DD and their families reflecting the diversity of the state will have increased information and supports to advocate for civil and service rights to achieve self-determination, integration, and inclusion in all areas of community life.			
1.1	The Council will increase knowledge about self-determination and person- centered planning by monitoring, supporting, and actively engaging in the implementation of the Self-Determination Program.			

1.2	The Council will promote self-advocates in leadership roles in statewide networks a) through the strengthening of a statewide self-advocacy organization and by supporting self-advocates; b) within cross-disability leadership coalitions; and c) in training other self-advocates to become leaders.		
	Goal 2: Employment		
Objectives	Californians with I/DD and their families reflecting the diversity of the state will have increased information to obtain competitive, integrated employment (CIE).		
2.1	The Council will increase and promote culturally competent strategies and resources that facilitate competitive, integrated employment (CIE) of people with I/DD.		
	Goal 3: Housing		
Objectives	Californians with I/DD and their families, reflecting the diversity of the state, will have increased access to affordable, accessible, safe, and fully integrated housing that provides choice and flexibility regarding where and with whom they live.		
3.1	The Council will work with housing entities to increase the development and/or provision of community housing for people with I/DD.		
3.2	The Council will identify and decrease barriers to housing for people with I/DD.		
	Goal 4: Health and Safety		
Objectives	Californians w/ I/DD and their families, reflecting the diversity of the state, will have increased information to access health, public safety, and related services that meet their needs and health care choices.		
4.1	The Council and its federal partners will increase knowledge and awareness for people with I/DD and their families about the availability of and access to health and public safety-related services and supports.		
4.2	The Council, its federal partners, and self-advocates will increase information and training to law enforcement, court personnel, health care providers, and/or other care professionals about disability-related health and safety issues.		
	Goal 5: Early Intervention, Education, Transition & Post-Secondary		
Objectives	Education		
	Californians with I/DD and their families, reflecting the diversity of the state, will have increased information, in order to obtain inclusive education services throughout the lifespan.		
5.1	The Council and its federal partners will increase knowledge and awareness of		
	developmental milestones and intervention services for families of young children and professionals.		
5.2	The Council, in consultation with its federal partners and other stakeholders, will increase awareness and knowledge for families and self-advocates about the availability of and access to inclusive educational services.		

5.3	The Council, in consultation with its federal partners and in collaboration with educators and stakeholders, will increase information and technical assistance to prepare and empower students, families and professionals in developing individualized transition plans that lead to employment, post-secondary education and/or independent living options & opportunities.		
Objectives	Goal 6: Formal & Informal Community Supports  Californians with I/DD and their families, reflecting the diversity of the state, will have increased information and supports to access community-based services available to the general population.		
6.1	The Council, in collaboration with our federal DD partners, will reduce service access barriers and decrease the disparity in available information, which describes services and supports that may be purchased throughout California's Regional Center system, by translating and providing that information in Spanish and tracking statewide POS disparity data for Spanish-speaking self-advocates and families.		
6.2	The Council will increase the knowledge and skills of people with I/DD to move from institutional to community settings and to increase their ability to self-advocate.		
6.3	The Council will increase outreach, training, and technical assistance to improve the quality of and access to services, including (but not limited to) Regional Centers, education, transportation, public benefits, child care, and recreation for people with I/DD and their families.		
6.4	The Council, in consultation with its federal partners, will increase identification, advocacy and/or sponsorship of legislative, regulatory, policy, procedure, and/or practice changes to increase access to quality and inclusive community-based services for people with I/DD and their families — including competitive integrated employment, housing, health and public safety, and education throughout the lifespan.		

Proposals must be submitted in accordance with these instructions, using the application forms available on SCDD's webpage, which is located at <a href="www.scdd.ca.gov">www.scdd.ca.gov</a>, or utilizing the hard copies attached to these instructions. Documents submitted with this application may be posted on the Council's website.

### Completed proposals must include the following elements:

### 1. Cover Letter (The cover letter to the proposal must be signed and include):

- A one-paragraph description of the project
- Assurance that the proposer is financially capable of supporting the project until such time as invoices are submitted and reimbursement is received.

• The proposer <u>must state the following</u>: "We have carefully read and understand all the provisions in this RFP and agree to be bound by them. We have fully read and reviewed the terms and conditions as stated in the State Contracting Requirements, attached to the RFP, and, by submitting a proposal, understand that this proposal document represents the agreement that we will be expected to execute if we are successfully awarded a Cycle 42 Program Development Grant from the SCDD." No deviations or exceptions to this statement shall be accepted or permitted.

### 2. Project Data Sheet (Form available online and attached to this RFP):

### **Proposer's Information**

- Project Number Leave blank (assigned by SCDD)
- **Project Name** Provide a short descriptive name for the proposed project (55-character limit)
- Organization Name Proposer's legal name
- Organization Website If applicable, provide the Proposer's website address
- Organization Address Street and floor or suite number
- Organization City/State City and State
- Organization Zip Code Five or nine-digit zip code
- Taxpayer ID Number Provide taxpayer identification number (TIN)
- Project Period Month/Day/Year. Use numbers. (e.g. XX/XX/XXXX)

### **Project Information**

- Type of Proposer: Select the type of Proposer from the pull down menu (i.e., Non-profit, School District, County, etc.) Select only one.
   Partnerships/collaborations must choose one organization as the primary proposer.
- State Plan Goal(s)/Objective(s): Enter which State Plan goals or objectives the project will address.

### **Project Funding**

- Total project costs: Must equal the total of "SCDD grant funds," plus "proposer matching funds." The federal government is requiring matching funds on each grant awarded by SCDD. A match of 25% is required for Non-Poverty Areas and a 15% match is required for services that will be provided in Poverty Areas. The match may be in-kind funding.
- Indirect costs: Cannot exceed 10% (see definition under "Allowable and Non-Allowable PDG Grant Costs."
- Grant Type: Select Poverty or Non-Poverty from the pull-down menu.

### **Contact Information**

 List the appropriate individuals with whom the SCDD staff will communicate for the indicated purposes. Use the check box to auto-fill repetitive information for a contact. The auto-fill information can be overridden if necessary (i.e. email addresses).

### **Signatory Authority**

• Identify the organization's Director (CEO or equivalent) who can legally enter into a contractual agreement on behalf of the Proposer.

### 3. Project Narrative (Form available online and attached to this RFP):

The proposal must include a project narrative that includes the following sections and contents as described below. Do not exceed ten (10) pages. Be sure to address all the components below <u>and</u> those identified in the "Criteria for Proposal Evaluation" section of this RFP.

### **Abstract**

 Provide a one-paragraph abstract that clearly states the project goal, the major activities/deliverables of the project, and the impact it will have on people with I/DD statewide.

### Qualifications

 Describe your organization's qualifications to implement the proposed project, including your experience working with people with developmental disabilities.

### Collaboration

 Identify any organizations that will be collaborating on the project, and provide a brief description of the respective roles. Collaborators shall submit letters of support with original signature.

### Methodology

- Provide a detailed narrative about the project, including information on the methodology to be used and an overview of project activities.
- Describe how (if applicable) the project is:
  - A new promising practice will be created
  - A promising practice will be improved
  - A promising practice will be supported
  - o A best practice will be created
  - A best practice will be improved
  - A best practice will be supported

- Explain how the proposed project is statewide. Statewide may be described as
  outputs or outcomes that have an impact on the system (or subsystems) serving
  Californian's with I/DD; a new or innovative approach that has proven ability to
  be implemented statewide, or outputs or outcomes that serve all geographic
  regions of the SCDD.
- Explain how the proposed project is consistent with the Council's mission "The Council advocates, promotes, and implements policies and practices that achieve self-determination, independence, productivity, and inclusion in all aspects of community life for Californians with developmental disabilities and their families"
- State who the target population is and why it is being targeted.
- Describe how the project benefits individuals from underserved communities and addresses cultural diversity.
- Specify if the project targets individuals in (a) federally identified poverty area(s). Please use the "SCDD 2016 California Poverty Levels by County" publication (Exhibit 'A').
- Describe how it benefits Californians with I /DD through systemic change.
- Provide a brief description of project activities/deliverables for each staff and any subcontractors identified for the project.

### **Outcome Measures & Evaluation**

- Describe the major expected outputs/outcomes of the project, and how successful completion of the project will impact people with I/DD and/or systems serving people with I/DD. Please use the "SCDD Performance Measures C41 FINAL" publication (Exhibit 'B').
- Describe how you will evaluate the outcomes of the project.
- Specify the number of people to participate in or be served by this project and/or the products to be produced.
- Describe how activities will continue after the grant is completed.
- Provide a specific timeline and work plan for contract work to be performed, including benchmarks and estimated completion dates for benchmarks and final product(s).

### 4. Budget Detail Worksheet (Form available online and attached to this RFP):

Develop a line item budget for the project, using the Budget Detail Worksheet, which is included in this RFP. Include the names or position titles for each staff person to be paid from the project budget, as identified on the Organization Chart (see Item 5 below). Specify the total project costs for each line item, description of expenses, and the expenses charged to SCDD funds. Identify your organization's matching expenses under the Matching Funds column and identify the source of those funds.

### 5. Required Attachments:

<u>Proposal Checklist</u> (Form available online and attached to this RFP)

 Proposers must complete the attached Proposal Checklist to help ensure that all required items are included.

### **Organizational Chart**

 Provide an organizational chart for the proposed project only, including subcontractors where applicable. The organization chart must include a list of the names and position titles of the personnel staff and sub-contractors listed on the Budget Worksheet. The organizational chart does not need to include the entire agency or institution.

### Personnel Information

 For each staff person employed by the project, including those identified on the Budget Detail Worksheet, provide Curricula Vitae/Resume, Duty Statement, and any applicable current Licenses and Credentials. If staff has not been hired, provide position descriptions. No substitutions will be allowed for any of the documents listed above.

### **Previous Grants/Awards**

• List all grants/awards received from any entity during the last two years that benefit individuals with I/DD. Include the name of the project, the funding source, contact person, telephone number, and the amount of the grant/award.

### Three (3) Letters of Support

- A minimum of three letters of support from three different entities is required. Proposers should obtain letters of support from any collaborators that will be working on the project. Each letter must include the company/individual's name, address, and contact person, with the telephone number. At least one letter of support must be from an entity with recognized expertise in the area identified in the proposal. The letters should address (1) familiarity with the Proposer and (2) support for the project that is being proposed. Letters of support received from entities and/or individuals that will financially benefit from the funding of this project will not be counted toward the required three letters of support.
- Council members, including state department appointees and employees of the Council or Regional Offices, are ineligible to write letters of support.

### Memorandum of Understanding or Letter of Commitment (if any)

o Should the success of a proposed project involve a formal agreement such as a Memorandum of Understanding (MOU) or a Letter of Commitment, a copy of such

agreement must be submitted along with the proposal, signed by all parties having signatory authority.

### <u>Documentation of Proposer's Governing Board Approval (if required)</u>

o Should a proposal require formal "Governing Board Approval", proof of such approval must be submitted along with the proposal.

### PROGRAM EVALUATION AND SELECTION PROCESS

### Phase 1 – Administrative Review

Proposals will be reviewed and evaluated for timeliness and completeness of RFP specifications. In this review stage, reviewers will compare the contents of each proposal to the Required Documents Checklist and ensure that the minimum qualifications are met. Proposals that do not contain all the required items listed on the Required Documents Checklist will be rejected.

### Phase 2 – Evaluation Panel

The Scoring Panel, established by the SCDD Executive Director, will review and score the proposals in accordance with the RFP scoring criteria. The Scoring Panel members are qualified individuals within the State Council on Developmental Disabilities who have knowledge and/or experience in services related to the SCDD Program Development Grant process.

### **Overall Proposal Evaluation**

Each eligible proposal will be scored as follows. A maximum of 100 points may be awarded by each member of the review team.

### CRITERIA FOR PROPOSAL EVALUATION: Proposals should address each point below.

### I. STATE PLAN (36 points maximum):

- A. The degree to which the proposal advances the State Plan's Goal(s) and/or Objective(s). 0-12 points
- B. Measurable outcomes are clearly identified and specifically address the State Plan Goals(s) and/or Objectives as identified by this proposal. 0-12 points
- C. The degree to which the proposal addresses systemic change, information dissemination, and sustainability related to the State Plan Goal(s) and/or Objectives as identified by this proposal. 0-12 points

### II. METHODOLOGY (34 points maximum):

- A. The proposal uses a sound methodology for achieving the stated outcomes statewide. 0-7 points.
- B. The target audience(s) is clearly delineated and is appropriate to the proposal. 0-6 points.
- C. The proposal outlines how it will address/impact underserved communities and cultural diversity. 0-7 points
- D. The proposal describes the types of deliverables to be provided. 0-7 points
- E. The proposal describes a sound programmatic procedure (with data collection, assessment and analysis) as part of its bi-monthly reporting process. 0-7 points

### III. ADMINISTRATION (30 points maximum):

- A. The proposed budget is appropriate for accomplishing the identified objectives and contains all elements for the proposed project that are required by this RFP. 0-10 points
- B. The Proposer has demonstrated experience, knowledge, and potential to accomplish what is being proposed. 0-10 points
- C. The proposal supports/promotes new and/or innovative approaches to service delivery. 0-10 points

A minimum score of seventy-five percent (75%) in each of the three (3) Criteria Areas (State Plan, Methodology, Administration) is required to be a considered for an award of a grant contract

Rounding of Decimal Point Scores: Decimal point scores shall be rounded up to the nearest whole number. (For example: 20.54 will be 21).

Tiebreaker: In the event there is a tie, the Scoring Panel will break the tie by awarding the contract to the proposal with the highest score in the State Plan category. If scores in that category are the same, the tie will be broken by the highest score in the Methodology category. If those scores are the same the tie will be broken by the highest score in the Administration category.

### **ALLOWABLE AND NON-ALLOWABLE PDG GRANT COSTS**

The purpose of the PDG program is to provide resources necessary to initiate new services/supports that are creative, needed, and innovative for people with I/DD and their families. These funds may not be used to purchase goods or services, for which another funding source is available, or to supplant existing funding. Proposal budgets should include all necessary expenses for the Proposer to complete the project.

Each line item in the budget will be reviewed to determine whether it is allowable and reasonable. The Council reserves the right to request a revised budget.

The Federal Office of Management and Budget (OMB) has established uniform administrative requirements and cost principles for determining allowable costs chargeable to Federal awards. The Contractor agrees to abide by Title 2 of the Code of Federal Regulations, Part 200 (2 C.F.R. 200 et seq.), except where this Agreement is more restrictive. The federal regulations are available for review on the Internet at <a href="https://www.ecfr.gov">www.ecfr.gov</a> under "Title 2-Grants and Agreements."

The following list contains some examples of allowable and non-allowable PDG contract expenditures:

- 1. Funds cannot be used to purchase real property.
- 2. Funds cannot be used to purchase childcare vouchers.
- 3. Funds may be used to modify facilities to meet fire and life safety requirements of the fire marshal and/or the licensing agency. The Proposer will be required to submit three bids for any facility
- 4. Rent for an office and/or facility is a reimbursable expense, as long as staff funded through the grant is working at or from the office/facility. The rent should not exceed the rental rates for an equivalent size facility in the geographical area.
- 5. Equipment may be leased; however, it may not be leased with an option to purchase. The contractor shall provide SCDD with copies of agreements for equipment leased during the contract period.
- **6.** The following are examples of equipment that may not be purchased or purchased only with prior approval:
  - a. Motor vehicles may not be purchased.
  - b. Computers may only be purchased with prior approval from the SCDD.
  - c. Copy machines may not be purchased. However, they may be leased during the contract period.
  - d. Any equipment item that is attached to a facility or vehicle, which cannot be removed in usable condition from the facility or vehicle.
- 7. Funds cannot be used for modifications that are solely aesthetic in nature or are not necessary to meet fire and life safety requirements.
- 8. Any reimbursement for necessary travel expenses and per diem shall be at rates set in accordance with allowable state guidelines and per diem and mileage rates. Travel outside the State of California shall not be reimbursed. (Travel outside the SCDD's catchment area must be pre-approved by the SCDD, if reimbursement is requested).
- **9.** Funds shall not be used to purchase food for participants at PDG-sponsored conferences, trainings, seminars, or workshops.
- 10. Costs related to disseminating information about project outcomes can only be included in the funding request if this expense is to be incurred during the term of the contract period.
- 11. No staff person can be committed to more than 100% of that person's time. SCDD reserves the right to verify and determine reasonableness of staff time committed to other jobs/projects.

12. Funds may be used to secure insurance coverage to assure that, prior to the contract approval, Contractor, other than a self- insured public entity, can furnish to the SCDD a Certificate(s) of Insurance stating that there is liability insurance presently in effect covering all of Contract's activities under this contract, as appropriate, of not less than \$500,000 per occurrence.

As a general rule, it can be assumed that equipment with a value under \$500 will be amortized and no longer property of the State after three years. For purposes of PDG, equipment item costs must be considered in terms of the end usable product, e.g., a bed is considered the sum of the cost of the mattress, box springs, and frame. Proposers should contact the SCDD concerning items over \$500. All equipment will be inventoried and be issued a state identification tag identifying each as the property of the State until such time as it is released by the State.

PDG grants may not include indirect costs that exceed 10% of the grant total, as defined below:

<u>Direct costs</u> are those that are specifically spent to carry out the grant, such as compensation of employees for the time devoted and identified specifically to the performance of the grant; cost of materials acquired, consumed, or expended specifically for the purpose of the grant; and travel expenses incurred specifically to carry out the grant contract.

<u>Indirect costs</u> are items associated with general infrastructure support, such as general administration, facilities, equipment, operations, office supplies, and maintenance.

### PDG PROPOSAL REQUIREMENTS AND TIMELINE

### QUESTIONS

In the opinion of the SCDD, this RFP is complete and without need of explanation. However, if you have questions regarding this RFP, they must be submitted in writing via email to the Contract Analyst listed on the cover page. All bidders will be afforded the opportunity to participate in a non-mandatory live web-based pre-bidders conference prior to May 7, 2019. Information about the pre-bidders conference will be posted to SCDD's website. All questions must be received by the Question Submission Deadline listed in the Timelines on pages 15-16. All questions and responses will be posted in the form of an addendum on the Cal eProcure website and on SCDD's website <a href="https://www.scdd.ca.gov">www.scdd.ca.gov</a> by the date listed in the Timelines. Questions will not be answered over the telephone.

### REQUIREMENTS

- 1. Proposals must advance at least one (1) 2017-2021 State Plan Goal and/or Objective.
- 2. Proposals must include measurable, identifiable outcomes.
- 3. The application must be complete and meet all of the requirements set forth in this RFP. However, an entire proposal may be withdrawn and the Proposer may resubmit a new proposal prior to Proposal Due Date. Proposal modifications offered in any other manner, oral or written, will not be considered.
- 4. A proposal will be rejected if it is conditional or incomplete at the submission deadline or if it deviates from the required format and content or contains other irregularities of any kind. SCDD may reject any or all proposals and may waive any immaterial deviation in a proposal. SCDD's waiver of immaterial deviation shall in no way modify the RFP or excuse the proposer from full compliance with all requirements.
- 5. Proposers are responsible for providing accurate, current, and complete information about their organization and proposed project.

### 6. Timelines

Pre-Bidders Conference to be schedu	uled prior to May 7, 2019
Questions accepted ongoing until	May 7, 2019
Answers will be posted on SCDD website ongoing until	May 16, 2019
Application Deadline	June 3, 2019
Public Notice of Grant(s) Awarded	July 17, 2019
Protest Period	July 17-27, 2019
Award Notification*	July 29, 2019
Anticipated Funding of Approved Proposals	October 1, 2019
Completion of Project	September 30, 2020
*Pending successful completion of the protest period	

\*Pending successful completion of the protest period

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7. The RFP Packets must be received by 5:00 p.m. on June 3, 2019 at:
State Council on Developmental Disabilities
3831 N. Freeway Boulevard, Suite 125
Sacramento, CA 95834
Attention: Kristie Allensworth

- **8.** Proposers shall submit (four) 4 RFP packets; one (1) original and three (3) copies. Do not staple <u>any portion</u> of the RFP packets; use <u>only</u> binder/paper clips. Do not use three-hole punch paper. Do not submit the RFP using binders or folders.
- 9. Proposers shall prepare the RFP using only Arial 14 font, black with 1" margins.

- 10. All documents contained in the original proposal package must have original signatures and must be signed by a person who is authorized to legally bind the proposing firm. All additional proposal sets may contain photocopies of the original package.
- **11.** Any proposals received after June 3, 2019, <u>regardless of the postmarked date</u>, will be returned to the Proposer and will not proceed through the evaluation process.
- **12.** Faxed or e-mailed application materials will not be accepted. SCDD does not accept faxing or e-mailing of any documents pertaining to the completed application.
- 13. All decisions regarding proposals that are ultimately funded are the responsibility and sole discretion of the SCDD. Therefore, submission of all required documentation must be submitted and completed in the manner outlined in this RFP.
- 14. SCDD reserves the right to amend the RFP guidelines by addendum, but no later than ten days prior to the submission deadline date. Any such addendum will be posted on the SCDD website and notice will be issued via email from the SCDD Contract Analyst to all parties known by SCDD to have requested a proposal package or submitted a proposal through the date of the addendum.
- 15. The final decision to award a grant or grants rests with the State Council on Developmental Disabilities and is contingent upon final funding approval by the Council.
- **16.** SCDD reserves the right to reject all proposals. The agency is not required to award a grant.
- 17. After the proposal scoring process all documents will be available for public inspection in accordance with Public Contract Code and Public Records Act rules. Any language purporting to render all or any portion of the proposals confidential shall be regarded as non-effective, and the proposal containing the language will be rejected.
- 18. SCDD staff will not provide written or oral debriefings to unsuccessful Proposers.
- **19.** If the proposal is made under a fictitious name or business title, the actual legal name of Proposer must be provided.
- **20.** Costs incurred for developing proposals and in anticipation of award of agreement contract are entirely the responsibility of the Proposer and shall not be charged to the State of California.
- 21. All proposals are to be complete when submitted. However, an entire proposal may

be withdrawn and the Proposer may resubmit a new proposal prior to Proposal Due Date. Proposal modifications offered in any other manner, oral or written, will not be considered.

- **22.** Before submitting a proposal, proposers should review, correct all errors, and confirm compliance with the RFP requirements.
- 23. Where applicable, proposer should carefully examine work sites and specifications. No additions or increases to the agreement amount will be made due to a lack of careful examination of work sites and specifications. All service settings must be inclusive integrated settings.
- 24. SCDD does not accept alternate contract language from a prospective contractor. A proposal with such language will be considered a counter proposal and will be rejected. The State's General Terms and Conditions (GTC) are not negotiable and all state contracting rules are to be followed.
  - Note that all Agreements entered into with the State of California will include by reference General Terms and Conditions (GTC 610) that may be viewed and downloaded at Internet site <a href="https://www.documents.dgs.ca.gov/ols/GTC-610.doc">www.documents.dgs.ca.gov/ols/GTC-610.doc</a>.
- 25. All grantees must comply with §124(c)(5) of the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 USC 15024; PL 106-402).
- **26.** Any change by a grantee in key personnel who have been listed in a proposal must have prior approval of the SCDD.

### **FUNDING OF PROJECTS**

Funding of projects is contingent on availability of federal funds and approval by the Council. After the announcement of a grant award, changes in the level of federal allocation to California could result in the reduction of funds or withdrawal of some or all funded proposals.

The Council assumes no responsibility for costs incurred by the Proposer for the development or submission of a proposal.

The Council may reduce the level of funding requested in a proposal. If the requested amount proposed will be reduced, the Proposer(s) will be asked if they want to proceed with the process. If the Proposer wishes to proceed, submission of a revised budget will be required with the revised funding request.

Successful Proposers will submit all invoices in arrears. Proposers must be financially capable of supporting the project until such time as invoices are submitted and reimbursement is received.

Successful Proposers must complete bi-monthly (every other month) reporting and invoice packets which must contain receipts for each expense/line item claimed, which includes but is not limited to: records of salaries paid, travel, conference fees, and hotel accommodations, as well as proof of overhead costs and indirect expenses. Reimbursement of expenses will only be made for expenses associated with a line item of the approved budget and which have the proper supporting documentation.

Successful Proposers shall request in writing to SCDD all proposed transfers between individual line items and additions or deletions of line items. Such requests shall contain an explanation of the need for the change, identification of the line items to be changed, and a revised Budget. Any changes cannot be made prior to SCDD's written approval. SCDD reserves the right to deny any request for line item transfers, additions or deletions. The Contractor understands that in no event shall the maximum amount payable exceed the maximum amount specified in this contract.

Once the program element of the contract is approved by the SCDD, any budget change request that would change the program element will not be approved.

### NOTICE OF INTENT TO AWARD CONTRACTS AND PROTESTS

SCDD staff scoring and recommendations for grant awards will be presented to the State Plan Committee (SPC) for consideration at its June 2019 meeting. A final decision to fund each grant will be made by the multi-member governing body of the State Council on Developmental Disabilities (SCDD) at its July 16, 2019 meeting.

A written protest may be filed with the Chair of the SCDD during the period July 17, 2019 through July 27, 2019. The protest letter must be received at the below address before 5:00 p.m. on July 27, 2019:

State Council on Developmental Disabilities 3831 N. Freeway Boulevard, Suite 125 Sacramento, CA 95834 Attention: Aaron Carruthers

The written protest must outline specifically what the Proposer is protesting and why the protest is being filed. Protests are limited to those instances where the SCDD did not follow the guidelines for accepting and evaluating the proposal. The decision of the SCDD Chairperson shall be final.

Pending successful completing of the protest period, a "Notice of Intent to Award Contract" will be posted July 29, 2019 at <a href="https://www.scdd.ca.gov">www.scdd.ca.gov</a>.

### OTHER TERMS AND CONDITIONS

### **TERMS**

The term of this agreement will be from October 1, 2019, through September 30, 2020. The State Council on Developmental Disabilities reserves the right to extend the contract term for one-year. The State Council on Developmental Disabilities shall endeavor to give notice of its intention to extend the contract term at least sixty (60) days before expiration of the contract term.

### Patents and Copyrights:

A Proposer awarded a grant (hereinafter "Contractor") agrees that any and all products or any other object or deliverable produced under this contract are the property of SCDD. Reproduction of these products, objects, or deliverables cannot be made without the express written approval of SCDD. Credit for these deliverables will be acknowledged as follows:

"This product was made possible by funding from the California State Council on Developmental Disabilities awarded to (insert provider's name) © California State Council on Developmental Disabilities. All Rights Reserved." Anything produced pursuant to this contract that may be patented or copyrighted is the sole property of SCDD, whether or not a patent or copyright is applied for or received by any other party or person.

### **Termination of Contract**

The contract may be terminated with or/without cause by SCDD or the Contractor, upon providing a 30-day written notice to the other party. If the contract is terminated prior to completion, any/all equipment purchased through this contract will be returned to SCDD.

### Subcontractors

If Contractor proposes to subcontract any services required under this contract, the Contractor shall submit any such proposal/MOU/contracts to the Contract Manager for review and written approval prior to initiation of the work by the subcontractor. Notwithstanding any subcontracting permitted by SCDD, the Contractor shall be solely liable for any failure of performance required by this contract. All subcontractors shall be required by the Contractor to meet or exceed any and all provisions of this contract.

### **Insurance Requirements**

Prior to the contract approval, the Contractor, other than a self-insured public entity, shall furnish to SCDD, Certificate(s) of Insurance stating that there is liability insurance presently in effect covering all of contract's activities under this contract, as appropriate, of not less than \$500,000 per occurrence.

The Certificate of Insurance will provide that:

The insurer will not cancel the insured's coverage without a thirty-day (30) prior written notice to SCDD. SCDD, the Federal Administration on Intellectual and Developmental Disabilities, its officers, employees, and agents are included as additionally named insurers, but only insofar as the operations under this contract are concerned.

The Contractor agrees that the liability insurance herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires at any time or times during the term of this contract, the Contractor agrees to provide at least thirty (30) days prior to said expiration date a new Certificate of Insurance evidencing insurance coverage as provided herein for not less than one (1) year. In the event the contractor fails to keep insurance coverage in effect at all times as herein provided, SCDD may, in addition to any other remedies it may have, terminate this contract upon the occurrence of such event.

The Contractor expressly agrees that it shall carry all other forms of insurance as appropriate to its operations or as required by law, such as, but not limited to Workers' Compensation Insurance.

### Reporting Requirements

The Contractor shall agree to the following reporting requirements:

- 1. Submission of written bi-monthly progress reports. These reports shall include, but not be limited to: whether the project is on schedule, addressing issues related to project operations and supervision, and identifying opportunities for airing difficulties or specific problems, so that remedies can be developed quickly. SCDD reserves the right to withhold payment on invoices submitted until an acceptable report is received;
- 2. Invoices submitted for payment must be accompanied by the bi-monthly and final report. Supporting documents for all expenses claimed must be enclosed with each billing including, but not limited to: receipts for any purchase made, travel claims, and payroll reports;

3. Submission of a written, final report in a format and manner prescribed by SCDD, within 30 days after contract completion or termination. This final report shall include, but not be limited to, an electronic copy and a camera-ready or master copy of any materials developed in the performance of this contract. The final report shall be comprehensive and include problems and solutions encountered during the contract term and submission of other reports as may be required by SCDD.

### **Project Change**

Contractor shall immediately notify SCDD when any part of the contract becomes inoperative or requires change(s). Contractor may submit a written request to SCDD for any change(s) in the project, but shall not implement any changes prior to written SCDD approval, in accordance with this contract, state laws, federal laws, policies, and procedures, including the approval of the Department of General Services, if required. Such a request shall include, but not be limited to, a complete justification and description of how the change(s) will affect the program as outlined in the contract and the intended outcomes. SCDD reserves the right to deny any such request for change(s). Under no circumstances can the budget changes exceed the total amount of the contract authorized by SCDD.

### **Project Evaluation**

Evaluation of the project shall be in accordance with procedures established by SCDD.

### **Software Certification**

If applicable, Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation, or maintenance of computer software, in violation of copyright laws.

### Contractor Evaluations (PCC 10367)

Each contractor will have their performance evaluated. This evaluation will be conducted within 60 days of the completion of the contract.

### RESTRICTIONS ON OUTSIDE EMPLOYMENT OF STATE EMPLOYEES

### **Current State Employees**

No officer or employee in state civil service or other appointed state official shall engage in any employment, activity, or enterprise from which the officer or employee receives compensation or in which the officer or employee has a financial interest and which is

sponsored and/or funded by any state agency or department through or by a state contract unless the employment, activity, or enterprise is required as a condition of the officer's or employee's regular state employment. No officer or employee in the state civil service shall contract on his or her own individual behalf as an independent contractor with any state agency to provide services or goods. (Public Contract Code §10411)

### Former State Employees

No retired, dismissed, separated, or formerly employed person of any state agency or department employed under the state civil service or otherwise appointed to serve in state government may enter into a contract in which he or she is engaged in any of the negotiations, transactions, planning, arrangements, or any part of decision-making relevant to the contract while employed in any capacity by any state agency or department. The prohibition of this subdivision shall apply to a person only during the two-year period beginning on the date the person left state employment.

For a period of 12 months following the date of his or her retirement, dismissal, or separation from state service, no person employed under state civil service or otherwise appointed to serve in state government may enter into a contract with any state agency, if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her retirement, dismissal, or separation.

The prohibition of this subdivision shall not apply to a contract requiring the person's services as an expert witness in a civil case or to a contract for the continuation of an attorney's services on a matter he or she was involved with prior to leaving state service. (Public Contract Code § 10411)

### **Conflict with Present State Employees**

A state officer or employee shall not engage in any employment, activity, or enterprise which is clearly inconsistent, incompatible, or in conflict with, or inimical to his or her duties as a state officer or employee. (Government Code §19990)

### MARCH 12, 2019

### AGENDA ITEM 11 INFORMATION ITEM

### STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

### **Projects of Excellence**

Two regional offices will present at each Council meeting, highlighting their region's "Project of Excellence."

- 1. Sacramento Regional Office Sonya Bingaman
- 2. Los Angeles Regional Office Chris Arroyo

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# Project of Excellence

# NICU Symposium and Collaborative

State Plan Objective #5.1

Sonya Bingaman

| Sacramento Regional Office



### Achieved Outcome(s) Desired and of Activity:

- families, professionals, service providers, & Increase communication between NICU medical personnel
- Increase knowledge of the unique issues facing NICU families
- Increase targeted supports that service providers could offer 96

Photography by That Beautiful Smile Photography by Kendra

Breakfast by Chick-fill-A Rivergate Cordova

- knowledge of community supports Increase NICU family access to &
- Increase knowledge of unique NICU developmental milestones and Early Intervention supports



Welcome Congressman Ami Bera to the 2018 NICU Family Symposium!



 Learn to Successfully Navigate the Maze of Financial Resources John Us for Interactive Panel Discussions on October 20, 2018) · Advanced Awareness of Family-Focused Health & Well-Being

NICU PARENTS & PROFESSIONALS

Guest Appearance by Congressman Ami Berai

PLAYCARE AVAILABLE!

## 2018 NICU Family Symposium

### nteractive Panel Discussions:

### Saturday, October 20, 2018

8:30am - 1:00pm

FREE Registration

Rancho Cordova City Hail

### Register Today!

https://2018nfcufamilysymposium.eventbrite.com



my NICU baby was born. Wonderful to were discussed that "IMamy concerns see these issues addressed."





## Collaborative Partners and/or Leveraged Funds:

River City Medical Group NICU Family Alliance Easter Seals Superior CA Alta CA Regional Center CA Family Resource Center

CA Health & Wellness

Child Abuse Prevention Center Disability Rights CA

Down Syndrome Information Alliance

Golden Sierra Life Skills



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Wand of Dune

Premier Thatbacase Services Washing Healthheart

Scelet Section Administration

River Oak Canta for Children

Robert Parity Dewelmpaneries

Training Privates of Sammer

Shringle Springs Tribel TANK

Wellspare Hashin



# Project of Excellence

impact did this project end having on your region.

- Increased knowledge for NICU families & professionals
- Increased access to services/supports
- Increased collaboration among providers

# Thank you!

Sonya Bingaman | Sacramento Regional Office



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# Project of Excellence

Education Reform TIGER Training

State Plan Objective #5.2

Christofer Arroyo | Los Angeles Regional Office



## Desired and Achieved Outcomes of Activity:

Provide family advocates with the skills and tools to successfully advocate within the special education system and transition their children to adult life

Emergence of parent leaders who understand how to navigate many systems or know where to get the information to navigate those systems



- "This last year of TIGER has improved my knowledge about laws, rights, and programs that help improve the life of my child. I have learned about resources available to confront this journey, and I can now better advocate for my soul?"



## Number of people and/or organizations reached:

Annually, approximately 45 people enter the training program with SCDD and approximately 35 fulfill all requirements to graduate

The vast majority of participants are Spanish-speaking and leaders of parent support groups





### Collaborative Partners and/or Leveraged Funds:

Learning Rights Law Center, a nonprofit special education law firm Annually, approximately \$13,000 is leveraged in the form of interpreters, translations, room rental, and miscellaneous expenditures

TIGER has led to many, many additional collaborations with participants and the organizations they support





# Project of Excellence

"I used to have a limited view of what my child's life could look lik

Improved outcomes in accessing services & systems Better trained, confident family advocates Parents helping & training parents One good project leads to amother

## Thank you!

Christofer Arroyo | Los Angeles Regional Office



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MARCH 12, 2019

### AGENDA ITEM 12 INFORMATION ITEM

### STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

Panel Presentation: DDS Rate Study

DDS rate study overview and discussion presented by DDS.

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MARCH 12, 2019

# AGENDA ITEM 13 INFORMATION ITEM

## STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

## Statewide Self-Advocacy Network

The Statewide Self-Advocacy Network (SSAN), which is a project of the Council, provides the SSAN January Meeting Summary Report. The report has been included in the packet for review.



# Report from the Statewide Self-Advocacy Network

The Statewide Self-Advocacy Network (SSAN), a project of the State Council on Developmental Disabilities (SCDD), intent on connecting self-advocates, their communities and statewide organizations to increase leadership by persons with disabilities.

## Importance of Self-Advocacy:

Self-advocacy is necessary in all aspects of a person's life. Self-advocacy helps people to develop a sense of worth and dignity, teaches confidence, provides the opportunity to have a seat at the table and leads to becoming active members in the communities.

**Recent Activity:** The SSAN Officers have been hard at work planning for the upcoming SSAN meeting scheduled for the end of March. The new leadership team is excited to use their combined skills and abilities to foster a sense of community within SSAN members and expand on the vision of SSAN as a cross-disability training network.

## **SSAN Leadership**

Chair: Nicole Patterson, DDS Representative

Vice-Chair: Desiree Boykin, ARCA Representative

Secretary: Lisa Cooley, Sacramento Regional Representative

Since the December SSAN meeting, each of the SSAN workgroups have met to discuss ongoing projects and barriers to SSAN work. These are the SSAN workgroups:

# By-Laws

The Ad Hoc By-Laws work group has met two times to review and update the SSAN By-Laws and will present them to the full SSAN for consideration at the upcoming Meeting in March.

#### **Officers**

The officers have met to plan the upcoming SSAN meeting in March and discuss their vision for the next two years.



## **Employment**

The Employment workgroup has met two times to talk about a potential webinar project on tips for employment resources for people with developmental disabilities.

## Legislative

The Legislative workgroup has met to discuss how to use the legislative training and resources presented at the December meeting.

#### Newsletter

The Newsletter workgroup meets during the full SSAN meeting to review the DRAFT SSAN Newsletter.

#### **Self-Determination**

The Self-Determination workgroup has met to talk about local issues with the role out of Self-Determination and potential ways the SSAN workgroup can help with the roll-out of the program.

**Next FULL SSAN Meeting:** The next SSAN meeting will be on March 26<sup>th</sup> and 27<sup>th</sup>, 2019 at the Crowne Plaza Northeast in Sacramento.

## MARCH 12, 2019

# AGENDA ITEM 14 INFORMATION ITEM

#### STATE COUNCIL ON DEVELOPMENTAL DISABILITIES

## **Committee Reports**

- A. The Executive Committee met on 2/12/19. Meeting Summary attached.
- B. The Self-Advocates Advisory Committee will meet on 3/11/19. An oral report will be provided.
- C. The Legislative & Public Policy Committee met on 1/23/19. Meeting Summary attached.
- D. The Employment First Committee met on 2/5/19. Meeting Summary attached.
- E. The Statewide Self-Determination Advisory Committee met on 2/21/19. Meeting Summary attached.
- F. The Administrative Committee met on 2/11/19. Meeting Summary attached.

#### AGENDA ITEM 14a.

#### **EXECUTIVE COMMITTEE SUMMARY**

## Date of Meeting

February 12, 2019

## Meeting's Focus

- Presentation of the 2019 Executive Director Report
  - Review of staffing and vacancies
  - o Review of Council priorities and how goals have been met
  - Review of State Plan goals SDP, housing, employment, CalABLE, system funding, DC closures
- Review and vote on multiple action items

## Items Acted Upon

- The Committee moved/seconded (Bell [FA]/Marquez [SA]) and carried to approve the November 2018 minutes.
- It was moved/seconded (Witherspoon [SA]/Marquez [SA]) and carried to approve three sponsorship requests.
- It was moved/seconded (N/A) and carried to approve seven conflict of interest waiver requests with corrections.
- The Committee discussed the SCDD budget and reviewed the 2018-19 expenditures. The proposed 2019-2020 budget was discussed, as well as the budget surplus. It was moved/seconded (Bell [FA]/Witherspoon [SA]) and carried to approve that the proposed 2019-20 budget be taken to full Council for further review. It was also moved/seconded (Witherspoon [SA]/Marquez [SA]) and carried to approve that the budget surplus recommendations be taken to full Council for further review.
- It was moved/seconded (Smith [FA/Brodie [FA]) and carried to approve that the current Bagley-Keene laws remain in effect, rather than adopting the new ones.
- It was moved/seconded (Witherspoon [SA]/Marquez [SA]) and carried to approve that the Council adopt the amended Councilmember Administrative Policies.

## Future Meeting Dates

April 23, 2019

#### AGENDA ITEM 14c.

## LEGISLATIVE AND PUBLIC POLICY COMMITTEE SUMMARY

# Date of Meeting January 23, 2019

## Meeting's Focus

The Legislative and Public Policy Committee met on January 23, 2019. Members focused on preparing for the new Legislative session and were given a refresher on the roles and responsibilities of the Committee.

Additionally, Department of Rehabilitation (DOR) Director Joe Xavier was present during the public comment portion of the meeting and gave a brief report on DOR activities.

## Item's Acted Upon

The Committee acted to approve the October 22, 2018 meeting minutes as presented.

## Future Meeting Dates

The Committee is meeting on March 7, 2018. The entire meeting will be dedicated to going through introduced legislation.

#### AGENDA ITEM 14d.

#### **EMPLOYMENT FIRST COMMITTEE SUMMARY**

## Date of Meeting

February 5, 2019

## Meeting's Focus

The February meeting was the first meeting of the calendar year and was largely focused on updates and planning for 2019. The Committee received updates on federal legislative and regulatory issues from Deputy Director Cindy Smith, as well as date sharing and CIE Blueprint implementation updates from members.

The Committee received two informative presentations from stakeholders. One presentation outlined the outcomes an SCDD Grant from Easterseals on customized employment, the other was an introduction presentation from Maria Aliferis-Gjerde from the California Committee on Employment of People with Disabilities. Ms. Aliferis-Gjerde is interested in collaborating with the Committee in the future.

Finally, the Committee reviewed highlights of 2018 achievements and discussed ways to illustrate those achievements in the 2018 Employment First Report which is due to the legislature in July.

## Item's Acted Upon

The Committee acted to approve the October 9, 2018 meeting minutes.

# Future Meeting Dates

April 18, 2019

#### AGENDA ITEM 14e.

#### STATEWIDE SELF-DETERMINATION ADVISORY COMMITTEE SUMMARY

## Date of Meeting February 21, 2019

## Meeting's Focus

The Statewide Self-Determination Advisory Committee (SSDAC) met on February 21<sup>st</sup> in San Diego. The meeting's focus was largely on providing implementation and train-the-trainer updates to members and answering questions on guidance documents that the Department of Developmental Services (DDS) released since the last meeting in October 2018. DDS was present to provide the updates and answer questions.

This meeting also focused on next steps for the SSDAC to ensure that members are leaders in their local communities as the phase-in continues over the next three years. Additionally, Committee members reported on local activities, best practices, and areas still needing support from regional centers.

SCDD announced that they will be sending out the Q&A from the implementation updates as well as the local activity reports to Committee members soon.

# Item's Acted Upon

The Committee acted to approve the October 16, 2018 meeting minutes as amended. The Committee also acted to combine two of the agenda items into one and in that same action requested that DDS provide an update on the Federal Participant Funds within 60 days.

# **Future Meeting Dates**

To be determined.

#### AGENDA ITEM 14f.

#### ADMINISTRATIVE COMMITTEE SUMMARY

# Date of Meeting

February 11, 2019

## Meeting's Focus

The Administrative Committee met on February 11<sup>th</sup> to review current budget expenditures and review and provide input on the 2019-2020 Proposed SCDD Budget.

Although a quorum was not present, Committee members did provide feedback on the materials presented. The Committee Chair agreed to share feedback with the Executive Committee who were scheduled to meet and review, among other things, the Administrative Committee's recommendation on the proposed budget on February 12<sup>th</sup>.

## Item's Acted Upon

No actions were taken.

## Future Meeting Dates

To be determined.